

2016-2017 BUDGET RESOLUTIONS

- 2016-06-01 Adopts the General Fund, Capital Projects Fund and the Enterprise Fund (Water Fund)
- 2016-06-02 Establishes Water Rates, Connection Fees, Major Facilities Fees, Ready-To-Serve Fees, Bulk Fees, EDU's, etc.
- 2016-06-03 Adopts the Amount the Town will contribute toward premiums for Medical insurance
- 2016-06-04 Adopts the Amount the Town will contribute toward premiums for Dental and Vision Insurance
- 2016-06-05 Adopts the Face Amount which the Town will contribute toward a life insurance policy for each full time employee
- 2016-06-06 Adopts the Amount which the Town will contribute toward any premiums to provide monetary contributions toward continuation for medical insurance for employees who have retired from employment in good standing with the Town
- 2016-06-07 Establish and Modify Administrative Fees
- 2016-06-08 Participation in the Maryland Local Government Health Cooperative



**MAYOR AND COMMISSIONERS OF
THE TOWN OF NORTH EAST**

RESOLUTION NUMBER 2016-06-01

**A RESOLUTION ADOPTING THE FISCAL YEAR 2016-2017 GENERAL FUND
BUDGET AND FISCAL YEAR 2016-2017 ENTERPRISE FUND (WATER FUND)
BUDGET.**

WHEREAS, the Mayor and Commissioners of the Town of North East have complied with the Town Charter, causing to have published notice of the public hearing and holding a public hearing with regard to the budget; and

WHEREAS, the Mayor and Commissioners of the Town of North East desire to adopt a budget for the coming fiscal year (FY 2016-2017), receive revenues, make appropriations, levy a real property tax, levy a public utility and railroad operating property tax rate and charge certain fees.

NOW THEREFORE BE IT RESOLVED, that the Mayor and Commissioners of the Town of North East this 8th day of June 2016 hereby adopt the attached budget in the sum of \$6,107,879.00 for General Fund, Capital Projects Fund and the Enterprise Fund and their activities for the Fiscal Year beginning July 1, 2016 and ending June 30, 2017;

AND BE IT FURTHER RESOLVED, that the Mayor and Commissioners of the Town of North East hereby levies the real property taxes provided for in the budget at the rate of \$0.48 per \$100.00 of assessment;

AND BE IT FURTHER RESOLVED, that the Mayor and Commissioners of the Town of North East establish the homestead credit at 108 percent;

AND BE IT FURTHER RESOLVED, that the Mayor and Commissioners of the Town of North East hereby levies the public utility and railroad operating property taxes provided for in the adopted budget at the rate of \$1.20 per \$100.00 of assessment;

AND BE IT FURTHER RESOLVED, that the Mayor and Commissioners of the Town of North East hereby establishes the refuse fee at the rate of \$152.00 annually per unit;

AND BE IT FURTHER RESOLVED, that the Mayor and Commissioners of the Town of North East hereby established the rate paid to each member of the Board of Supervisors of Elections of \$100.00 annually;

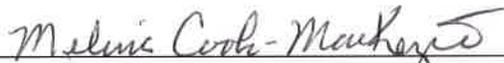
AND BE IT FURTHER RESOLVED, that the Mayor and Commissioners of the Town of North East hereby establish water service charges, ready to serve charges, bulk charges, connection fee charges, major facilities fee charges, benefit assessments and other charges related to the supply of water as contained in resolution 2016-06-02;

AND BE IT FURTHER RESOLVED, that the Mayor and Commissioners of the Town of North East hereby establishes a schedule of authorized positions as contained in Attachment 1;

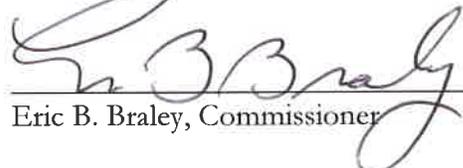
AND BE IT FURTHER RESOLVED, that the Mayor and Commissioners of the Town of North East hereby established increases for Town employees in the amount of 3.0%;

AND BE IT FURTHER RESOLVED, that the Mayor and Commissioners of the Town of North East hereby establish the optional allowable standard auto mileage reimbursement rate to be 57.5 cents. The optional allowance is the maximum that an employer may provide to employees to reimburse them for travel without the reimbursement being treated as income to the employee. Should the Federal Government modify the rate on or about January 1, 2017, the Town of North East will hereby adopt said rate for the remainder of fiscal year 2017.

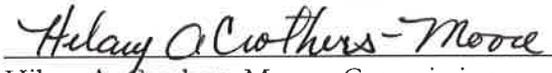
MAYOR AND COMMISSIONERS OF
THE TOWN OF NORTH EAST

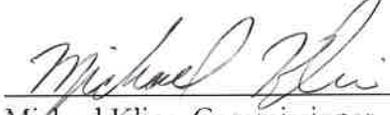

Attested By: Melissa Cook-MacKenzie
Town Administrator

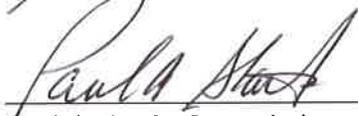

Robert F. McKnight, Mayor


Eric B. Braley, Commissioner

June 8, 2016
Date Passed


Hilary A. Crothers-Moore, Commissioner


Michael Kline, Commissioner


Paul A. Stark, Commissioner

Attachment 1

TOWN OF NORTH EAST
2017 GENERAL FUND BUDGET

ACCT NUMBER	ACCOUNT DESCRIPTION	ADOPTED BUDGET (12 MTHS)
REVENUES		
10.000.311.10.10	REAL PROPERTY TAXES-FULL YEAR	1,485,463
10.000.311.10.20	REAL PROPERTY TAXES-NEW CONSTR	1,000
10.000.311.10.30	ENTERPRISE TAX CREDIT	9,811
10.000.311.20.10	PUBLIC UTILITY OPERATING PROPE	67,000
10.000.318.20.10	FRANCHISE TAXES - COMCAST	64,000
10.000.319.00.00	INTEREST & PENALITES ON TAXES	4,200
10.000.322.00.05	YARD SALE PERMITS	120
10.000.335.90.10	TRADERS' LICENCES	8,500
10.000.335.90.20	ADMISSIONS & AMUSEMENT TAX	3,500
10.000.337.10.00	CECIL CO TAX DIFFERENTIAL	86,468
10.000.337.20.00	FINANCIAL COOPERATION GRANT	1,178
10.000.337.30.00	HOTEL TAX	102,000
10.000.337.70.00	CECIL COUNTY SOLID WASTE REBAT	7,687
10.000.338.10.00	INCOME TAX	290,000
10.000.338.10.10	INCOME TAX REFUNDS - WYNNE CAS	-3,500
10.000.340.10.00	SPECIAL EVENT FEES	12,700
10.000.361.00.00	INTEREST REVENUE	15,600
10.000.362.00.00	RENTS & ROYALTIES	93,659
10.000.369.00.00	MISCELLANEOUS	659
10.000.391.00.00	TRANSFERS IN/OUT	-420,000
10.000.399.00.00	FUND BALANCE RESOURCES	657,587
10.100.340.20.00	PARADE FEES	7,500
10.400.322.00.00	NON BUSINESS LICENCES & PERMIT	30
10.400.322.10.00	BUILDING STRUCTURES & EQUIPMEN	4,000
10.400.334.14.05	CRITICAL AREAS	5,000
10.400.341.30.00	ZONING & SUBDIVISION FEES	600
10.600.331.16.10	MSPF GRANT	8,000
10.600.334.16.05	STATE AID FOR POLICE PROTECTIO	61,330
10.600.334.16.10	TOBACCO CESSATION	500
10.600.341.10.00	DOCUMENTS & COPIES	400
10.600.351.00.00	FINES & FOREFITS	300
10.700.334.17.10	SHA-MAINT SHOP RELOCATION	10,000
10.700.335.40.00	HIGHWAY USER REVENUES	78,269
10.700.344.30.00	SANITATION-REFUSE FEES	183,000
10.710.347.40.10	PAVILION RENTALS	3,800
TOTAL REVENUES		2,850,361
EXPENDITURES		
MAYOR & COMMISSIONERS		
10.100.411.34.20	PROF SVCS - WEBSITE	1,000
10.100.411.42.00	PROPERTY SERVICES-CLEANING SVC	8,000
10.100.411.52.25	INSURANCE-PUBLIC OFFICERS LIAB	3,514
10.100.411.58.10	TRAVEL-MEALS & MILEAGE RMBRSMN	4,500
10.100.411.64.10	DUES & SUBSCRIPTIONS	4,500
10.100.411.67.00	COMMUNITY PROMOTION	1,000
10.100.411.67.10	ECONOMIC DEVELOPMENT	50
10.100.411.67.20	TOURISM	700
10.100.411.67.30	HALLOWEEN	400
10.100.411.67.40	CHRISTMAS PARADE	7,500
10.100.411.67.45	CHRISTMAS CONTEST	150

ACCT NUMBER	ACCOUNT DESCRIPTION	ADOPTED BUDGET (12 MTHS)
10.100.411.67.46	CHRISTMAS SEASON	1,000
10.100.411.67.50	FLAG DAY	100
10.100.411.68.20	ALLOCATION-CHRISTMAS PARADE	2,000
10.100.411.69.00	MISCELLEANOUS	1,000
TOTAL MAYOR & COMMISSIONERS		35,414
ADMINISTRATION		
10.200.413.11.00	SALARIES - REGULAR EMPLOYEES	38,035
10.200.413.13.15	OVERTIME-TIME AND A HALF	177
10.200.413.21.10	GROUP INSURANCE-HEALTH	1,812
10.200.413.21.11	GROUP INSURANCE-DEDUCTIBLE	800
10.200.413.21.15	GROUP INSURANCE-DENTAL	227
10.200.413.21.20	GROUP INSURANCE-VISION	43
10.200.413.21.30	GROUP INSURANCE - LIFE	125
10.200.413.22.10	SOCIAL SECURITY TAX	2,369
10.200.413.22.15	MEDICARE TAX	554
10.200.413.23.00	RETIREMENT CONTRIBUTIONS	1,000
10.200.413.25.00	UNEMPLOYMENT INSURANCE TAX	192
10.200.413.26.00	WORKERS' COMPENSATION INSURANC	201
10.200.413.33.10	PROF SVCS - LEGAL	1,500
10.200.413.33.20	PROF SVCS - ENGINEER/DESIGN	1,000
10.200.413.34.10	PROF SVCS - COMPUTER REPAIR	500
10.200.413.50.10	ELECTIONS	1,000
10.200.413.54.00	ADVERTISING	500
10.200.413.58.10	TRAVEL - MEALS & MILEAGE RMBRS	150
10.200.413.59.00	TRAINING	350
10.200.413.59.90	EMPLOYEE HIRING	2,000
10.200.413.61.10	SUPPLIES - OFFICE SUPPLIES	2,000
10.200.413.61.15	SUPPLIES - POSTAGE	200
10.200.413.69.00	MISCELLEANOUS	150
TOTAL ADMINISTRATION		54,885
FINANCE		
10.300.415.11.00	SALARIES - REGULAR EMPLOYEES	33,411
10.300.415.13.10	OVERTIME - TIME AND A HALF	206
10.300.415.21.10	GROUP INSURANCE-HEALTH	4,244
10.300.415.21.11	GROUP INSURANCE-DEDUCTIBLE	1,900
10.300.415.21.15	GROUP INSURANCE DENTAL	368
10.300.415.21.20	GROUP INSURANCE-VISION	69
10.300.415.21.30	GROUP INSURANCE-LIFE	86
10.300.415.22.10	SOCIAL SECURITY TAX	2,084
10.300.415.22.15	MEDICARE TAX	487
10.300.415.23.00	RETIREMENT CONTRIBUTIONS	1,650
10.300.415.25.00	UNEMPLOYMENT INSURANCE TAX	132
10.300.415.26.00	WORKERS' COMPENSATION INSURANC	120
10.300.415.33.30	PROF SVCS - AUDITING	20,000
10.300.415.34.10	PROF SVCS - COMPUTER REPAIR	1,000
10.300.415.34.15	PROF SVCS - SOFTWARE SUPPORT	5,000
10.300.415.50.05	BANK SERVICE FEES	500
10.300.415.52.30	INSURANCE-BONDS	200
10.300.415.54.00	ADVERTISING	1,000
10.300.415.58.10	TRAVEL-MEALS & MILEAGE RMBRS	500

ACCT NUMBER	ACCOUNT DESCRIPTION	ADOPTED BUDGET (12 MTHS)
10.300.415.59.00	TRAINING	2,050
10.300.415.61.10	SUPPLIES-OFFICE SUPPLIES	4,000
10.300.415.61.15	SUPPLIES-POSTAGE	400
10.300.415.64.10	DUES & SUBSCRIPTIONS	250
TOTAL FINANCE		79,657
PLANING & ZONING		
10.400.419.11.00	SALARIES-REGULAR EMPLOYEES	45,314
10.400.419.13.15	OVERTIME-TIME AND A HALF	629
10.400.419.21.10	GROUP INSURANCE-HEALTH	4,359
10.400.419.21.11	GROUP INSURANCE-DEDUCTIBLE	2,000
10.400.419.21.15	GROUP INSURANCE-DENTAL	678
10.400.419.21.20	GROUP INSURANCE-VISION	113
10.400.419.21.30	GROUP INSURANCE-LIFE	117
10.400.419.22.10	SOCIAL SECURITY TAX	2,848
10.400.419.22.15	MEDICARE TAX	666
10.400.419.23.00	RETIREMENT CONTRIBUTIONS	2,250
10.400.419.25.00	UNEMPLOYMENT INSURANCE TAX	180
10.400.419.26.00	WORKERS COMPENSATION INSURANCE	419
10.400.419.33.10	PROF SVCS - LEGAL	4,000
10.400.419.33.20	PROF SVCS-ENGINEERING/DESIGN	2,500
10.400.419.33.25	PROF SVCS-ZONING&SUBDIVS FEMA	5,000
10.400.419.34.10	PROF SVCS-COMPUTER REPAIR	500
10.400.419.54.00	ADVERTISING	2,000
10.400.419.58.10	TRAVEL-MEALS & MILEAGE RMBRS	150
10.400.419.59.00	TRAINING	600
10.400.419.61.10	SUPPLIES-OFFICE SUPPLIES	1,500
10.400.419.61.15	SUPPLIES - POSTAGE	300
10.400.419.61.25	SUPPLIES-UNIFORMS	175
10.400.419.69.00	MISCELLEANOUS	500
TOTAL PLANNING & ZONING		76,798
BOARD OF APPEALS		
10.410.419.33.10	PROF SVCS - LEGAL	3,500
10.410.419.34.10	PROF SVCS-COMPUTER REPAIR	500
10.410.419.34.40	PROF SVCS-COURT REPORTER	1,000
10.410.419.54.00	ADVERTISING	750
10.410.419.61.10	SUPPLIES - OFFICE SUPPLIES	1,000
10.410.419.61.15	SUPPLIES - POSTAGE	200
10.410.419.69.00	MISCELLEANOUS	100
TOTAL BOARD OF APPEALS		7,050
CODE ENFORCEMENT		
10.420.419.11.00	SALARIES-REGULAR EMPLOYEES	29,172
10.420.419.13.15	OVERTIME-TIME AND A HALF	629
10.420.419.21.10	GROUP INSURANCE-HEALTH	3,208
10.420.419.21.11	GROUP INSURANCE-DEDUCTIBLE	1,500
10.420.419.21.15	GROUP INSURANCE-DENTAL	487
10.420.419.21.20	GROUP INSURANCE-VISION	78
10.420.419.21.30	GROUP INSURANCE-LIFE	78
10.420.419.22.10	SOCIAL SECURITY TAX	1,848

TOWN OF NORTH EAST
2017 GENERAL FUND BUDGET

ACCT NUMBER	ACCOUNT DESCRIPTION	ADOPTED BUDGET (12 MTHS)
10.420.419.22.15	MEDICARE TAX	432
10.420.419.23.00	RETIREMENT CONTRIBUTIONS	1,500
10.420.419.25.00	UNEMPLOYMENT INSURANCE TAX	120
10.420.419.26.00	WORKERS' COMPENSATION INSURANC	386
10.420.419.33.10	PROF SVCS - LEGAL	1,000
10.420.419.34.10	PROF SVCS-COMPUTER REPAIR	500
10.420.419.54.00	ADVERTISING	200
10.420.419.59.00	TRAINING	250
10.420.419.61.10	SUPPLIES-OFFICE SUPPLIES	1,000
10.420.419.61.15	SUPPLIES - POSTAGE	400
10.420.419.61.25	SUPPLIES - UNIFORMS	250
10.420.419.69.00	MISCELLEANOUS	100
TOTAL CODE ENFORCEMENT		43,138
GENERAL SERVICES		
10.500.419.33.20	PROF SVCS - ENGINEER/DESIGN	50,000
10.500.419.42.00	PROPERTY SVCS-CLEANING SVCS	2,000
10.500.419.43.00	PROPERTY SVCS- R&M SERVICES	2,000
10.500.419.43.10	PROPERTY SVCS-R&M VEHICLES	1,000
10.500.419.44.90	PROPERTY SVCS - 102 W CECIL AV	500
10.500.419.44.91	PROP SVCS-JACKSON HOUSE	2,000
10.500.419.45.00	PROP SVCS - CONSTRUCTION	32,000
10.500.419.52.10	INSURANCE - PROPERTY	1,315
10.500.419.52.15	INSURANCE-AUTO	495
10.500.419.52.20	INSURANCE-GENERAL LIABILITY	1,938
10.500.419.53.10	COMMUNICATIONS-TELEPHONE/INTER	3,200
10.500.419.54.00	ADVERTISING	300
10.500.419.62.10	SUPPLIES- NATURAL GAS/PROPANE	2,500
10.500.419.62.20	SUPPLIES-ELECTRICITY	6,000
10.500.419.62.60	SUPPLIES-GASOLINE/DIESEL	300
10.500.419.69.00	MISCELLEANOUS	100
10.500.419.69.95	CONTINGENCY	50,000
TOTAL GENERAL SERVICES		155,648
PUBLIC SAFETY		
10.600.421.11.00	SALARIES - REGULAR EMPLOYEES	625,984
10.600.421.13.15	O/T TIME AND A HALF	116,238
10.600.421.15.00	SALARIES - SICK LEAVE PAYOUT	11,037
10.600.421.21.10	GROUP INSURANCE - HEALTH	88,869
10.600.421.21.11	GROUP INSURANCE - DEDUCTIBLE	36,000
10.600.421.21.15	GROUP INSURANCE - DENTAL	10,327
10.600.421.21.20	GROUP INSURANCE - VISION	1,473
10.600.421.21.30	GROUP INSURANCE - LIFE	1,716
10.600.421.22.10	SOCIAL SECURITY TAX	46,018
10.600.421.22.15	MEDICARE TAX	10,762
10.600.421.23.00	RETIREMENT CONTRIBUTIONS	31,500
10.600.421.25.00	UNEMPLOYMENT INSURANCE TAX	2,400
10.600.421.26.00	WORKERS COMPENSATION INSURANCE	44,116
10.600.421.34.10	PROF SVCS - COMPUTER REPAIR	680
10.600.421.42.00	PROP SVCS - CLEANING SERVICES	4,500
10.600.421.43.00	PROP SVCS - R&M SERVICES	3,900
10.600.421.43.10	PROP SVCS - R&M VEHICLES	14,000

TOWN OF NORTH EAST
2017 GENERAL FUND BUDGET

ACCT NUMBER	ACCOUNT DESCRIPTION	ADOPTED BUDGET (12 MTHS)
10.600.421.52.10	INSURANCE - PROPERTY	1,060
10.600.421.52.15	INSURANCE - AUTO	4,836
10.600.421.52.20	INSURANCE - GENERAL LIABILITY	10,359
10.600.421.52.30	INSURANCE - BONDS	300
10.600.421.53.10	COMMUNICATIONS-TELEPHONES/INTE	4,000
10.600.421.53.60	COMMUNICATIONS - PUBLIC SAFETY	43,000
10.600.421.58.10	TRAVEL-MEALS & MILEAGE RMBRS	1,200
10.600.421.59.00	TRAINING	5,000
10.600.421.61.10	SUPPLIES - OFFICE SUPPLIES	3,500
10.600.421.61.15	SUPPLIES - POSTAGE	400
10.600.421.61.20	SUPPLIES - OPERATING	2,000
10.600.421.61.25	SUPPLIES - UNIFORMS	7,000
10.600.421.62.10	SUPPLIES NATURAL GAS/PROPANE	500
10.600.421.62.20	SUPPLIES - ELECTRICTY	8,000
10.600.421.62.60	SUPPLIES - GASOLINE/DIESEL	36,000
10.600.421.64.10	DUES & SUBSCRIPTIONS	100
10.600.421.67.20	COMMUNITY PROMOTION	500
10.600.421.75.20	FIXED ASSETS - VEHICLES	65,000
TOTAL PUBLIC SAFETY		1,242,275
PUBLIC SAFETY-ADMINISTRAT		
10.601.421.11.00	SALARIES - REGULAR EMPLOYEES	43,053
10.601.421.13.15	OVERTIME - TIME AND A HALF	124
10.601.421.21.10	GROUP INSURANCE - HEALTH	8,224
10.601.421.21.11	GROUP INSURANCE - DEDUCTIBLE	4,000
10.601.421.21.15	GROUP INSURANCE - DENTAL	1,182
10.601.421.21.20	GROUP INSURANCE - VISION	172
10.601.421.21.30	GROUP INSURANCE - LIFE	468
10.601.421.22.10	SOCIAL SECURITY TAX	2,677
10.601.421.22.15	MEDICARE TAX	626
10.601.421.23.00	RETIREMENT CONTRIBUTIONS	3,000
10.601.421.25.00	UNEMPLOYMENT INSURANCE TAX	720
10.601.421.26.00	WORKERS COMPENSATION INSURANCE	2,575
TOTAL PUBLIC SAFETY ADMIN		66,821
PUBLIC WORKS		
10.700.431.11.00	SALARIES - REGULAR EMPLOYEES	256,752
10.700.431.13.15	OVERTIME - TIME AND A HALF	10,602
10.700.431.21.10	GROUP INSURANCE - HEALTH	51,179
10.700.431.21.11	GROUP INSURANCE - DEDUCTIBLE	22,500
10.700.431.21.15	GROUP INSURANCE - DENTAL	6,160
10.700.431.21.20	GROUP INSURANCE - VISION	946
10.700.431.21.30	GROUP INSURANCE - LIFE	975
10.700.431.22.10	SOCIAL SECURITY TAX	16,576
10.700.431.22.15	MEDICARE TAX	3,877
10.700.431.23.00	RETIREMENT CONTRIBUTIONS	18,750
10.700.431.25.00	UNEMPLOYMENT INSURANCE TAX	1,500
10.700.431.26.00	WORKERS COMPENSATION INSURANCE	6,108
10.700.431.42.10	GARBAGE/RECYCLING DISPOSAL SVC	178,460
10.700.431.42.15	TIPPING FEES-BULK TRASH & YARD	9,600
10.700.431.42.20	SNOW REMOVAL SERVICES	20,000
10.700.431.42.25	STREET CLEANING SERVICES	15,000

TOWN OF NORTH EAST
2017 GENERAL FUND BUDGET

ACCT NUMBER	ACCOUNT DESCRIPTION	ADOPTED BUDGET (12 MTHS)
10.700.431.42.40	PROP SVCS - LANDSCAPING	9,000
10.700.431.43.00	PROP SVCS - R&M SERVICES	2,500
10.700.431.43.10	PROP SVCS - R&M VEHICLES	9,000
10.700.431.44.10	PROP SCVS - RENTAL	10,000
10.700.431.45.00	CONSTRUCTION SERVICES	37,500
10.700.431.52.10	INSURANCE - PROPERTY	2,371
10.700.431.52.15	INSURANCE - AUTO	4,117
10.700.431.53.10	COMMUNICATIONS-TELEPHONE/INTER	2,750
10.700.431.58.10	TRAVEL - MEALS & MILEAGE RMBRS	150
10.700.431.59.00	TRAINING	600
10.700.431.60.22	R&M STREETS/SIDEWALKS/DRAINS	7,500
10.700.431.60.23	R&M PARKING FACILITIES	1,500
10.700.431.61.10	SUPPLIES- OFFICE SUPPLIES	750
10.700.431.61.20	SUPPLIES-OPERATING	5,700
10.700.431.61.21	SUPPLIES - SNOW REMOVAL	10,000
10.700.431.61.25	SUPPLIES - UNIFORMS	5,000
10.700.431.61.30	SUPPLIES - TOOLS & EQUIPMENT	6,500
10.700.431.62.20	SUPPLIES - ELECTRICITY	2,250
10.700.431.62.25	SUPPLIES-ELECTRICTY-STREET LGT	70,250
10.700.431.62.40	SUPPLIES - HEATING OIL	1,500
10.700.431.62.60	SUPPLIES - GASOLINE/DIESEL	7,000
10.700.431.69.00	MISCELLEANOUS	750
10.700.431.75.20	FIXED ASSETS VEHICLES	50,000
TOTAL PUBLIC WORKS		865,673
HEALTH		
10.705.441.50.20	OT SVCS - MOSQUITO CONTROL	2,500
TOTAL HEALTH		2,500
PARKS, RECREATION & CULTU		
10.710.452.33.20	PROP SVCS - ENGINEER/DESIGN	35,000
10.710.452.42.00	PROP SVCS - CLEANING SERVICES	2,600
10.710.452.42.40	PROP SVCS - LANDSCAPING	1,600
10.710.452.43.00	PROP SVCS - R & M SERVICES	500
10.710.452.52.10	INSURANCE - PROPERTY	2,344
10.710.452.61.20	SUPPLIES - OPERATING SUPPLIES	10,000
10.710.452.62.20	SUPPLIES - ELECTRICITY	1,750
TOTAL PARKS, RECREATION &		53,794
DEBT SERVICE		
10.750.470.80.10	BOND PRINC - SHORE EROSION	4,428
10.750.470.80.15	BOND PRINC - CDA SERIES 2014 A	83,500
10.750.470.81.15	BOND INT - CDA SERIES 2014 A	59,613
TOTAL DEBT SERVICE		147,541
ALLOCATIONS		
10.790.421.90.30	ALLOCATIONS-NEGHIBORHOOD YOUT	4,667
10.790.422.90.10	ALLOCATIONS-NEVFC	7,500
10.790.451.90.20	ALLOCATIONS-SALUTE TO CEICL CO	2,000
10.790.451.90.21	ALLOCATIONS-BOYS & GIRLS CLUB	5,000

ACCT NUMBER	ACCOUNT DESCRIPTION	ADOPTED BUDGET (12 MTHS)
TOTAL ALLOCATIONS		19,167
TOTAL EXPENDITURES		2,850,361

TOWN OF NORTH EAST
2017 ENTERPRISE FUND BUDGET

ACCT NUMBER	ACCOUNT DESCRIPTION	ADOPTED BUDGET (14 MTHS)
REVENUES		
50.000.340.10.00	WATER SERVICE CHARGES	2,282,000
50.000.340.10.20	WATER SERVICE CHARGES-BULK SAL	750
50.000.340.20.00	WA SVC CHGS-READY TO SERVE	40,000
50.000.340.70.05	PENALTIES-RETURNED CHECK FEE	1,000
50.000.340.70.10	PENALTIES-SECOND NOTICE FEE	40,000
50.000.340.70.20	PENALTIES-SHUT OFF FEE	20,000
50.000.340.70.30	PENALTIES-PULL METER FEE	38,000
50.000.355.10.10	CONNECTION FEES	10,000
50.000.355.10.20	MAJOR FACILITY FEES	14,000
50.000.361.00.00	INVESTMENT REVENUE	5,000
50.000.361.10.05	INVESTMENT EARNINGS-MAJOR FACI	3,200
50.000.369.00.00	MISCELLANEOUS	1,777
50.000.397.00.00	CAPITAL CONTRIBUTIONS	100,000
50.000.399.00.00	FUND BALANCE RESOURCES	168,791
TOTAL REVENUES		2,724,518
WATER ADMINISTRATION		
50.800.432.11.00	SALARIES-REGULAR EMPLOYEES	273,776
50.800.432.13.15	OVERTIME-TIME AND A HALF	4,697
50.800.432.21.10	GROUP INSURANCE-HEALTH	34,737
50.800.432.21.11	GROUP INSURANCE-DEDUCTIBLE	15,800
50.800.432.21.15	GROUP INSURANCE-DENTAL	3,429
50.800.432.21.20	GROUP INSURANCE-VISION	639
50.800.432.21.30	GROUP INSURANCE-LIFE	842
50.800.432.22.10	SOCIAL SECURITY TAX	17,265
50.800.432.22.15	MEDICARE TAX	4,038
50.800.432.23.00	RETIREMENT CONTRIBUTIONS	14,800
50.800.432.25.00	UNEMPLOYMENT INSURANCE TAX	1,296
50.800.432.26.00	WORKERS COMPENSATION INSURANCE	3,023
50.800.432.33.10	PROF SVCS - LEGAL	10,000
50.800.432.33.30	PROF SVCS - AUDITING	16,000
50.800.432.34.05	PROF SVCS - DATA PROCESSING	10,000
50.800.432.34.10	PROF SVCS - COMPUTER REPAIR	2,000
50.800.432.34.15	PROF SVCS - SOFTWARE SUPPORT	5,000
50.800.432.34.50	PROF SVCS - RATE STUDIES	25,000
50.800.432.42.00	PROPERTY SVCS - CLEANING SVCS	500
50.800.432.43.00	PROP SVCS - R&M SERVICES	1,000
50.800.432.43.10	PROP SVCS-R&M VEHICLES	250
50.800.432.45.00	CONSTRUCTION SERVICES	13,000
50.800.432.52.10	INSURANCE-PROPERTY	34,000
50.800.432.52.15	INSURANCE-AUTO	212
50.800.432.52.25	INSURANCE - PUBLIC OFFICAL LIA	1,541
50.800.432.52.30	INSURANCE-BONDS	250
50.800.432.53.10	COMMUNICATIONS-TELEPHONE/INTER	5,400
50.800.432.54.00	ADVERTISING	500
50.800.432.58.10	TRAVEL-MEALS & MILEAGE REMBRSM	500
50.800.432.59.00	TRAINING	2,050
50.800.432.61.10	SUPPLIES-OFFICE	7,000
50.800.432.61.15	SUPPLIES-POSTAGE	2,200
50.800.432.62.10	SUPPLIES-NATURAL GAS/PROPANE	1,200
50.800.432.62.20	SUPPLIES-ELECTRICITY	2,300

TOWN OF NORTH EAST
2017 ENTERPRISE FUND BUDGET

ACCT NUMBER	ACCOUNT DESCRIPTION	ADOPTED BUDGET (14 MTHS)
50.800.432.62.60	SUPPLIES-GASOLINE/DIESEL	1,600
50.800.432.69.95	CONTINGENCY	50,000
50.800.432.82.01	BOND PRINC - MDE PH 5	68,750
50.800.432.82.02	BOND PRINC-MDE PH 6, 6A & 7	520,494
50.800.432.83.01	BOND INT-MDE PH 5	76,825
TOTAL WATER ADMINISTRATIO		1,231,914
WATER OPERATIONS/DISTRIBU		
50.850.432.11.00	SALARIES-REGULAR EMPLOYEES	250,299
50.850.432.13.15	OVERTIME-TIME AND A HALF	34,595
50.850.432.21.10	GROUP INSURANCE-HEALTH	34,345
50.850.432.21.11	GROUP INSURANCE-DEDUCTIBLE	13,500
50.850.432.21.15	GROUP INSURANCE-DENTAL	3,898
50.850.432.21.20	GROUP INSURNACE-VISION	626
50.850.432.21.30	GROUP INSURANCE-LIFE	741
50.850.432.21.35	RETIREE HEALTH CARE	5,710
50.850.432.22.10	SOCIAL SECURITY TAX	17,663
50.850.432.22.15	MEDICARE TAX	4,131
50.850.432.23.00	RETIREMENT CONTRIBUTIONS	14,750
50.850.432.25.00	UNEMPLOYMENT INSURANCE TAX	1,140
50.850.432.26.00	WORKERS COMPENSATION INSURANCE	4,102
50.850.432.33.20	PROF SVCS-DESING/ENGINEERING	70,000
50.850.432.34.51	PROF SVCS - INSPECTIONS	40,000
50.850.432.41.10	UTILITY SVCS - SEWAGE	19,000
50.850.432.43.00	PROP SVCS-R&M SERVICES	62,500
50.850.432.43.10	PROP SVCS-R&M VEHICLES	1,000
50.850.432.43.50	PROP SVCS-R&M LINES	190,000
50.850.432.43.51	PROP SVCS - VALVE REPAIRS	34,000
50.850.432.45.00	CONSTRUCTION SERVICES	157,000
50.850.432.50.50	OT SVCS-SLUDGE HAULING	10,106
50.850.432.50.51	OT SVCS-TELEMETRY	4,400
50.850.432.50.52	OT SVCS-LAB	10,400
50.850.432.52.15	INSURANCE-AUTO	969
50.850.432.52.20	INSURANCE-GENERAL LIABILITY	929
50.850.432.53.10	COMMUNICATIONS-TELEPHONE/INTER	10,655
50.850.432.54.00	ADVERTISING	270
50.850.432.58.10	TRAVEL-MEALS & MILEAGE	400
50.850.432.59.00	TRAINING	1,400
50.850.432.59.50	TRAINING-OPERATORS LIC RENEWAL	375
50.850.432.61.10	SUPPLIES-OFFICE	2,000
50.850.432.61.15	SUPPLIES-POSTAGE	180
50.850.432.61.25	SUPPLIES-UNIFORMS	1,500
50.850.432.61.30	SUPPLIES-TOOLS & EQUIPMENT	2,370
50.850.432.61.50	SUPPLIES-CHEMICALS	208,000
50.850.432.61.51	SUPPLIES-LINES	32,000
50.850.432.61.52	SUPPLIES-METERS	7,200
50.850.432.61.53	SUPPLIES-LAB	12,350
50.850.432.61.54	SUPPLIES-SAFETY	3,000
50.850.432.62.10	SUPPLIES-NATURAL GAS/PROPANE	44,000
50.850.432.62.20	SUPPLIES-ELECTRICITY	137,000
50.850.432.62.60	SUPPLIES-GASOLINE/DIESEL	6,000
50.850.432.64.10	MEMBERSHIP DUES & SUBSCRIPTION	100
50.850.432.69.00	MISCELLANEOUS	1,500

TOWN OF NORTH EAST
2017 ENTERPRISE FUND BUDGET

ACCT NUMBER	ACCOUNT DESCRIPTION	ADOPTED BUDGET (14 MTHS)
50.850.432.75.00	FIXED ASSETS LESS THAN \$5000	7,500
50.850.432.75.10	FIXED ASSETS - MACHINERY	9,000
50.850.432.75.30	FIXED ASSETS - BUILDINGS/IMPRO	20,000
TOTAL WATER OPERATIONS/DI		1,492,604
TOTAL EXPENSES		2,724,518
SURPLUS/(DEFICIT)		0

TOWN OF NORTH EAST
2017 CAPITAL PROJECTS BUDGET

ACCT NUMBER	ACCOUNT DESCRIPTION	ADOPTED BUDGET (12 MTHS)
REVENUES		
30.000.391.10.00	TRANSFERS IN/OUT - GENERAL FUN	420,000
30.000.399.00.00	FUND BALANCE RESOURCES	113,000
TOTAL REVENUES		533,000
EXPENDITURES		
GENERAL SERVICES		
30.500.419.45.00	CONSTRUCTION SERVICES	100,000
TOTAL GENERAL SERVICES		100,000
PUBLIC WORKS		
30.700.431.75.30	FIXED ASSESTS - BUILDING/IMPRO	400,000
TOTAL PUBLIC WORKS		400,000
PARKS & RECREATION		
30.710.452.45.00	CONSTRUCTION SERVICES	33,000
TOTAL PARKS & RECREATION		33,000
TOTAL EXPENDITURES		533,000



*Resolution 2016-06-01
Attachment 1- Staffing Table*

DEPARTMENT POSITIONS	APPROVED POSITIONS FISCAL YEAR 2015-2016	
Administration/Finance	Full Time	Part Time
Town Administrator	1	
Director of Finance & Administration	1	
Head Clerk	1	
Finance & Payroll Clerk	1	
Water Utility Clerk	1	
Clerk		1
Director of Planning	1	
Planning & Zoning Assistant	1	
Total	7	1
Maintenance	Full Time	Part Time
Maintenance Supervisor	1	
Maintenance II	1	
Maintenance II	4	
Total	6	0
Police	Full Time	Part Time
Chief	1	
Lieutenant	1	
Detective Sergeant	1	
Sergeant	0	
Master Patrolman	0	
Corporal	6	
Patrol Officer	2	
Administrative Assistant Office of the Chief	1	
Crossing Guard		2
Total	12	2
Water	Full Time	Part Time
Water Plant Superintendent	1	
Water Plant Operator	2	
Water Plant Operator Trainee	1	
Administrative Assistant Office of the Supt..	1	
Total	5	0
Grand Total	30	3



**MAYOR AND COMMISSIONERS OF
THE TOWN OF NORTH EAST**

RESOLUTION NUMBER 2016-06-02

Z

A RESOLUTION TO ESTABLISH THE RATES FOR WATER SERVICE CHARGES, READY TO SERVE CHARGES, BULK CHARGES, CONNECTION FEE CHARGES, MAJOR FACILITIES FEE CHARGES, BENEFIT ASSESSMENTS, AND OTHER CHARGES RELATED TO THE SUPPLY OF WATER BY THE TOWN OF NORTH EAST PURSUANT TO SECTION 7-505 OF THE CODE OF ORDINANCES, TO DEFINE CLASSIFICATIONS AND TO ESTABLISH THE DEFINITION AND USAGE OF EQUIVALENT RESIDENTIAL UNIT (“ERU”).

WHEREAS, the Town is the owner/operator of the Leslie and Rolling Mill Water Treatment Plants; and,

WHEREAS, pursuant to Maryland Law the Town of North East has the authority to establish and modify service rates for the payment of principal and interest on the indebtedness incurred for such Plants along with reasonable charges for their maintenance, repair and operation; and,

WHEREAS, the Mayor and Commissioners of the Town of North East propose to establish the rates for water service, connection fees, major facilities charges, benefit assessments, and other charges related to the supply of water by the Town of North East; and,

WHEREAS, pursuant to law and after proper notice a public hearing was held on May 25, 2016 at which time the proposed rates were outlined and presented; and,

WHEREAS, the Mayor and Commissioners of the Town of North East are satisfied that the proposed water rates as provided herein are reasonable, necessary and advisable.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Commissioners of the Town of North East, that commencing July 1, 2016 and continuing thereafter until properly modified, the rates for water service, connection fees, major facilities charges, benefit assessments, and other charges related to the supply of water by the Town of North East shall be as follows:

I. WATER SERVICE CHARGES/RATES:

(A) RESIDENTIAL, COMMERCIAL & MULTI-UNIT: IN TOWN \$39.05 FOR 5,000 GALLONS MINIMUM PLUS \$7.81 PER 1,000 GALLONS OVER MINIMUM. NOTE: MULTI-UNIT (BOTH IN AND OUT OF TOWN) IS CHARGED PER BUSINESS OR RESIDENTIAL UNIT SERVED REGARDLESS OF THE NUMBER OF METERS SERVING SAID UNITS.

(B) RESIDENTIAL, COMMERCIAL & MULTI-UNIT: OUT OF TOWN \$86.35 FOR 5,000 GALLONS MINIMUM PLUS \$17.27 PER 1,000 GALLONS OVER MINIMUM.

(C) ALL PROPERTIES WHO HAVE THEIR METER PULLED EITHER VOLUNTARILY OR FOR NON-PAYMENT WILL CONTINUE TO BE CHARGED A MINIMUM QUARTERLY BILL.

II. READY-TO-SERVE CHARGES/RATES:

THIS CHARGE IS IN ADDITION TO THE CURRENT CONNECTION FEE CHARGE/RATE AND MAJOR FACILITIES FEE CHARGE/RATE. THE READY-TO-SERVE CHARGE/RATE IS AN AMOUNT EQUAL TO ONE HALF OF THE ESTABLISHED WATER SERVICE CHARGE/RATE TIMES THE NUMBER OF UNITS PROPOSED TO BE SERVED OR THE EQUIVALENT RESIDENTIAL UNIT ("ERU"). FOR SUBDIVISION DEVELOPMENT AND SINGLE LOT PARCEL DEVELOPMENT, THE READY-TO-SERVE CHARGE/RATE WILL BE IN THE AMOUNT OF ONE HALF OF THE STANDARD MINIMUM WATER SERVICE CHARGE/RATE FOR THE PROPERTY LOCATION, BASED UPON THE NUMBER OF UNITS. FOR COMMERCIAL, INDUSTRIAL, INSTITUTIONAL, MULTI-USE, MULTI-UNIT AND ANY OTHER DEVELOPMENT, THE READY-TO-SERVE CHARGE IN LIEU OF USER FEES WILL BE BASED UPON THE NUMBER OF EQUIVALENT RESIDENTIAL UNITS FOR THE ALLOCATION OF WATER.

AN EQUIVALENT RESIDENTIAL UNIT ("ERU") IS CALCULATED BY DIVIDING THE NUMBER OF GALLONS IN THE REQUESTED ALLOCATION, BY THE NUMBER OF GALLONS IN THE TOWN'S ESTABLISHED AVERAGE FOR RESIDENTIAL CONSUMPTION OF WATER. THE CURRENT AVERAGE FOR PURPOSES OF CALCULATING ALLOCATIONS FOR RESIDENTIAL DEVELOPMENT IS 250 GALLONS PER DAY PER UNIT.

III. BULK CHARGES/RATES:

UPON REQUEST AND UPON AVAILABILITY WATER WILL BE SOLD FROM THE PLANT(S) AT A BULK CHARGE RATE BASIS FROM TIME TO TIME AT A RATE OF \$39.05 PER 1,000 GALLONS.

IV. CONNECTION FEE CHARGES/RATES:

IN TOWN AND OUT OF TOWN - FOR METERS UP TO ONE (1") INCH IN SIZE THE CONNECTION FEE/CHARGE RATE IS \$2,500.00 FOR ALL CLASSIFICATIONS.

V. MAJOR FACILITIES FEE CHARGES/RATES:

IN TOWN AND OUT OF TOWN FOR ALL CLASSIFICATIONS IS \$3,500.00 TIMES THE NUMBER OF UNITS PROPOSED TO BE SERVED OR PER EQUIVALENT RESIDENTIAL UNIT ("ERU"), REGARDLESS OF THE NUMBER OF METERS.

VI. CLASSIFICATIONS

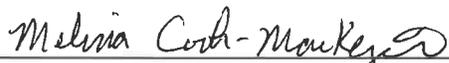
FOR PURPOSES OF THIS MATTER CLASSIFICATIONS ARE CONSIDERED TO BE, BUT NOT LIMITED TO, COMMERCIAL, INDUSTRIAL, INSTITUTIONAL, MULTI USE, MULTI UNIT AND RESIDENTIAL.

VII. EQUIVALENT RESIDENTIAL UNIT ("ERU")

FOR PURPOSES OF THIS MATTER AN "ERU" IS CALCULATED BY DIVIDING THE NUMBER OF GALLONS OF WATER ALLOCATED, BY THE NUMBER OF GALLONS IN THE TOWN'S ESTABLISHED AVERAGE FOR RESIDENTIAL CONSUMPTION OF WATER.

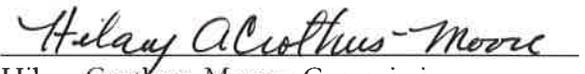
VIII. USAGE PER EQUIVALENT RESIDENTIAL UNIT ("ERU")

FOR PURPOSES OF THIS MATTER THE CURRENT AVERAGE FOR PURPOSES OF CALCULATING ALLOCATIONS FOR RESIDENTIAL DEVELOPMENT IS 250 GALLONS PER DAY PER UNIT.

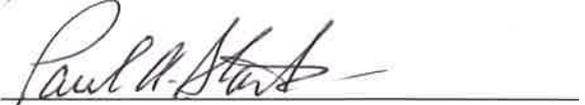

Attested By: Melissa Cook-MacKenzie
Town Administrator


Robert F. McKnight, Mayor


Eric B. Braley, Commissioner


Hilary Crothers-Moore, Commissioner


Michael Kline, Commissioner


Paul A. Stark, Commissioner

June 8, 2016
Date Passed



**MAYOR AND COMMISSIONERS OF
THE TOWN OF NORTH EAST**

RESOLUTION NUMBER 2016-06-03

WHEREAS, the Mayor and Commissioners of the Town of North East intend to offer an employee medical insurance plan provided by Maryland Local Government Health Cooperative, administered by Cigna Health and Life Insurance Company (“the Policy”) for full-time employees with permanent status; and

WHEREAS, it is the intent of the Mayor and Commissioners to adopt the amount which the Town will contribute toward any premiums to provide said employee medical insurance for each full-time employee with permanent status in accordance with the approved budget for fiscal year 2016-2017; and

NOW THEREFORE BE IT RESOLVED by the Mayor and Commissioners of the Town of North East this 8th day of June 2016:

1. That the Town will pay the premiums payable to Maryland Local Government Health Cooperative associated with providing the medical insurance Policy for each full-time employee with permanent status in an amount not to exceed the following per employee in accordance with the approved budget for the fiscal year 2016-2017:

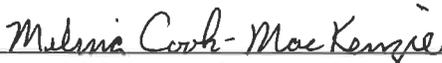
- ◆ 90% of the premium for employees employed 9 years or more as of July 1, 2016
- ◆ 85% of the premium for employees employed 4 to 8.99 years as of July 1, 2016
- ◆ 80% of the premium for employees employed up to 3.99 years as of July 1, 2016

2. That in addition to paying the premium schedule as set forth above the Town will contribute the total sum of \$2,000.00 for the period of July 1, 2016 through June 30, 2017 to each eligible employee’s Health Savings Account enrolled in the above Policy as an Individual, and that in addition to paying the premium schedule as set forth above the Town will contribute the total sum of \$4,000.00 for the period of July 1, 2016 through June 30, 2017 to each eligible employee’s Health Savings Account enrolled in the above Policy as an Employee with children, Employee and spouse and/or Family and; that said contribution shall be paid to a Health Plan Administrator and that said contribution will be paid on or before July 15, 2016.

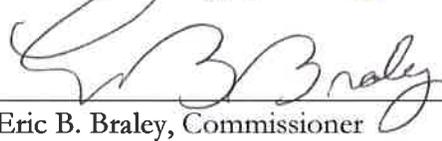
3. That an election by a full-time employee with permanent status not to accept coverage as provided by the Policy by Maryland Local Government Health Cooperative, shall not entitle the full-time employee with permanent status to the payment of the funds for said coverage as set forth above to the employee for any other purpose, including other insurance coverage.

4. For new enrollees in addition to paying the premium schedule as set forth above the Town will contribute the total sum of \$166.66 times the number of months remaining until June 30, 2017 to each eligible employee's Health Savings Account enrolled in the above Policy as an Individual, and that in addition to paying the premium schedule as set forth above the Town will contribute the total sum of \$333.33 times the number of months remaining until June 30, 2017 to each eligible employee's Health Savings Account enrolled in the above Policy as an Employee with children, Employee and spouse and/or Family. Said contribution will start when the employee's medical insurance coverage begins.

MAYOR AND COMMISSIONERS OF THE
TOWN OF NORTH EAST


Attested By: Melissa Cook-MacKenzie
Town Administrator

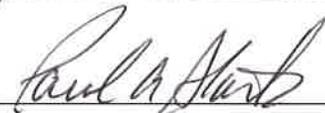

Robert F. McKnight, Mayor


Eric B. Braley, Commissioner

June 8, 2016
Date Passed


Hilary A. Crothers-Moore, Commissioner


Michael Kline, Commissioner


Paul A. Stark, Commissioner



**MAYOR AND COMMISSIONERS OF
THE TOWN OF NORTH EAST**

RESOLUTION NUMBER 2016-06-04

WHEREAS, the Mayor and Commissioners of the Town of North East intend to offer employee dental and vision insurance plans provided by Met Life Insurance Company (“the Policy”) for full-time employees with permanent status; and

WHEREAS, it is the intent of the Mayor and Commissioners to adopt the amount which the Town will contribute toward any premiums to provide said employee dental and vision insurance for each full-time employee with permanent status in accordance with the approved budget for fiscal year 2016-2017; and

NOW THEREFORE BE IT RESOLVED by the Mayor and Commissioners of the Town of North East this 8th day of June 2016:

1. That the Town will pay the premiums payable to Met Life Insurance Company associated with providing dental and vision insurance for each full-time employee with permanent status in an amount not to exceed the following per employee in accordance with the approved budget for the fiscal year 2016-2017.

- ◆ 90% of the premium for employees employed 9 years or more as of July 1, 2016
- ◆ 85% of the premium for employees employed 4 to 8.99 years as of July 1, 2016
- ◆ 80% of the premium for employees employed up to 3.99 years as of July 1, 2016

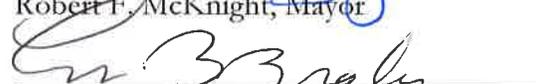
2. That an election by a full-time employee with permanent status not to accept coverage as provided by Met Life Insurance Company shall not entitle the full-time employee with permanent status to the payment of the funds for said coverage as set forth above to the employee for any other purpose, including other insurance coverage.

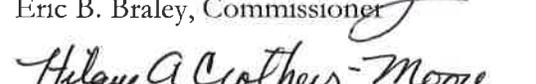
MAYOR AND COMMISSIONERS
OF THE TOWN OF NORTH EAST

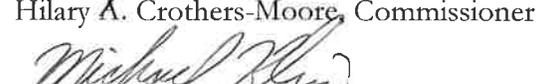

Attested By: Melissa Cook-Mackenzie
Town Administrator

June 8, 2016
Date Passed


Robert F. McKnight, Mayor


Eric B. Braley, Commissioner


Hilary A. Crothers-Moore, Commissioner


Michael Kline, Commissioner


Paul A. Stark, Commissioner



**MAYOR AND COMMISSIONERS OF
THE TOWN OF NORTH EAST**

RESOLUTION NUMBER 2016-06-05

WHEREAS, the Mayor and Commissioners of the Town of North East provide a life insurance policy provided by Standard Insurance Company (“the Policy”) for full-time employees with permanent status; and

WHEREAS, the Mayor and Commissioners of the Town of North East intend to offer a voluntary life insurance policy provided by Standard Insurance Company (“the Voluntary Policy”) for full-time and part-time employees with permanent status; and

WHEREAS, it is the intent of the Mayor and Commissioners to adopt the face amount of the policy which will be provided at the expense of the Town to each full-time employee with permanent status in accordance with the approved budget for fiscal year 2016-2017.

WHEREAS, it is the intent of the Mayor and Commissioners to offer voluntary life insurance at the expense of the employee to each full-time and part-time employee with permanent status pursuant to the terms and conditions of the Voluntary Policy.

NOW THEREFORE BE IT RESOLVED by the Mayor and Commissioners of the Town of North East this 8th day of June 2016;

1. That the Town will pay any premiums payable to Standard Insurance Company associated with providing a life insurance policy in the face amount of \$50,000.00 to each full-time employee with permanent status in accordance with the approved budget for the fiscal year 2016-2017.
2. That the Town will offer at the expense of the employee to each full-time and part-time employee with permanent status a Voluntary Life Insurance Policy provided by Standard Insurance Company.

MAYOR AND COMMISSIONERS
OF THE TOWN OF NORTH EAST

Robert F. McKnight, Mayor

Melina Cook-MacKenzie
Attested By: Melissa Cook-MacKenzie
Town Administrator

June 8, 2016
Date Passed

Eric B. Braley
Eric B. Braley, Commissioner

Hilary A. Crothers Moore
Hilary A. Crothers-Moore, Commissioner

Michael Kline
Michael Kline, Commissioner

Paul A. Stark
Paul A. Stark, Commissioner



**MAYOR AND COMMISSIONERS OF
THE TOWN OF NORTH EAST**

RESOLUTION NUMBER 2016-06-06

WHEREAS, the Mayor and Commissioners of the Town of North East intend to provide monetary contributions toward continuation coverage for medical insurance for employees who have retired from employment with the Town of North East; and

WHEREAS, it is the intent of the Mayor and Commissioners to adopt the amount which the Town will contribute toward any premiums to provide monetary contributions toward continuation coverage for medical insurance for employees who have retired from employment in good standing with the Town of North East in accordance with the approved budget for fiscal year 2016-2017; and

WHEREAS, the Mayor and Commissioners have selected Maryland Local Government Health Cooperative administered by Cigna Health and Life Insurance Company (the "Policy"), for fiscal year 2016-2017; and

NOW THEREFORE BE IT RESOLVED by the Mayor and Commissioners of the Town of North East this 8th day of June 2016:

1. That the Town will pay the premiums payable to Maryland Local Government Health Cooperative for the Policy, associated with providing continuation coverage for a period of eighteen (18) months for the medical insurance Policy for each full-time employee who retires from full-time employment in good standing with the Town of North East in an amount not to exceed the following per employee in accordance with the approved budget for the fiscal year 2016-2017.

- ◆ If the employee has been employed for thirty (30) aggregate full-time years with the Town upon retirement from the Town, the Town will pay 100% of the premium for the employee.
- ◆ If the employee has been employed for twenty-five (25) aggregate full-time years with the Town upon retirement from the Town and the employee has reached the age of 62 years, the Town will pay 100% of the premium for the employee.
- ◆ If the employee has been employed for twenty-five (25) aggregate full-time years with the Town upon retirement from the Town and the employee has not reached the age of 62 years, the Town will pay 80% of the premium for the employee.
- ◆ If the employee has been employed for twenty (20) aggregate full-time years with the Town upon retirement from the Town, the Town will pay 70% of the premium for the employee.
- ◆ If the employee has been employed for fifteen (15) aggregate full-time years with the Town upon retirement from the Town, the Town will pay 60% of the premium for the employee.
- ◆ If the employee has been employed for ten (10) aggregate full-time years with the Town upon retirement from the Town, the Town will pay 50% of the premium for the employee.

2. That in addition to paying the premium schedule as set forth above the Town will contribute the total sum of \$2,000.00 for the period of July 1, 2016 through June 30, 2017 to each eligible retiree's Health Savings Account enrolled in the above Policy as an Individual, and that in

addition to paying the premium schedule as set forth above the Town will contribute the total sum of \$4,000.00 for the period of July 1, 2016 through June 30, 2017 to each eligible retiree's Health Savings Account enrolled in the above Policy as an Employee with children, Employee and spouse or family and; that said contribution will be paid on or before July 15, 2016.

3. That an employee who has retired from employment may elect continuation coverage as provided by the Policy by Maryland Local Government Health Cooperative during the eighteen month period following retirement but shall not be entitled to coverage for a period in excess of eighteen months from the date of employee's retirement.

4. That an election by an employee who has retired from employment not to be provided by coverage as provided by the Policy by Maryland Local Government Health Cooperative, shall not entitle the employee to the payment of the funds for said coverage as set forth above to the employee for any other purpose, including other insurance coverage.

5. That an employee who shall fail to pay for his or her portion of the cost of the premium will lose coverage effective as of the first day of the month for which the payment was not made.

6. That the Town reserves the right, at any time, to terminate the provision of monetary contributions toward continuation coverage for medical insurance for employees who have retired.

MAYOR AND COMMISSIONERS OF THE TOWN OF NORTH EAST

Melissa Cook-MacKenzie
Attested By: Melissa Cook-MacKenzie
Town Administrator

Robert F. McKnight
Robert F. McKnight, Mayor

Eric B. Braley
Eric B. Braley, Commissioner

June 8, 2016
Date Passed

Hilary A. Crothers-Moore
Hilary A. Crothers-Moore, Commissioner

Michael Kline
Michael Kline, Commissioner

Paul A. Stark
Paul A. Stark, Commissioner



**MAYOR AND COMMISSIONERS OF
THE TOWN OF NORTH EAST**

RESOLUTION NUMBER 2016-06-07

WHEREAS, pursuant to the Charter for the Town of North East, the Code of Ordinances and Maryland law, the Mayor and Commissioners of the Town of North East have the authority to establish and modify administrative fees.

WHEREAS, the Mayor and Commissioners previously established a fee for Credit Card Convenience and hereby deletes that charge.

WHEREAS, the Mayor and Commissioners previously established a fee for Park Lease per Event For-Profit Individual, Group, Co., etc. and hereby deletes that charge.

WHEREAS, the Mayor and Commissioners wish to establish a \$205.00 fee for Radio Transmitter Replacement due to Damage.

NOW THEREFORE BE IT RESOLVED by the Mayor and Commissioners of the Town of North East this 8th day of June 2016;

THAT the Administrative Fee Schedule attached hereto is hereby adopted and shall continue thereafter until properly modified.

MAYOR AND COMMISSIONERS
OF THE TOWN OF NORTH EAST

Melissa Cook-MacKenzie
Attested By: Melissa Cook-MacKenzie
Town Administrator

Robert F. McKnight
Robert F. McKnight, Mayor

Eric B. Braley
Eric B. Braley, Commissioner

June 8, 2016
Date Passed

Hilary A. Crothers-Moore
Hilary A. Crothers-Moore, Commissioner

Michael Kline
Michael Kline, Commissioner

Paul A. Stark
Paul A. Stark, Commissioner

Town of North East

ADMINISTRATIVE FEE SCHEDULE

❖ Charter of the Town of North East – Paper Copy	\$ 10.00 plus \$10.00 S&H (*)
❖ Charter of the Town of North East – CD	\$ 15.00 plus \$ 5.00 S&H (*)
❖ Check Return Fee	\$ 30.00
❖ Town Code of the Town of North East – Paper Copy	\$ 30.00 plus \$10.00 S&H (*)
❖ Town Code of the Town of North East – CD	\$ 15.00 plus \$ 5.00 S&H (*)
❖ Comprehensive Plan – Paper Copy	\$ 20.00 plus \$10.00 S&H (*)
❖ Comprehensive Plan – CD	\$ 15.00 plus \$ 5.00 S&H (*)
❖ Gilbert Lighthouse Pavilion Permit	\$ 150.00 (**)
❖ Gilbert Lighthouse Pavilion Prints	\$ 15.00
❖ Lapel Pin - Town Seal	\$ 3.00
❖ Park Pavilion Permit – Resident	\$ 25.00 (**)
❖ Park Pavilion Permit – Non-Resident	\$ 50.00 (**)
❖ Photocopy Fee (per copy)	\$ 0.25
❖ Police Report	\$ 5.00
❖ Pressure Reduction Valve Determination	\$ 50.00
❖ Standard Specifications for Water Distribution and Details for Water Service – CD	\$ 15.00 plus \$ 5.00 S&H (*)
❖ Water Meter Access Fee	\$ 25.00
❖ Water Meter Inspections (Miscellaneous)	
a) Single Metered Homes - First Inspection	\$ No Charge
b) Single Metered Homes - Additional Inspections	\$ 45.00 per visit
❖ Service Line Inspections (Miscellaneous)	
a) Service Line Inspections – First Inspection	\$ No Charge
b) Service Line Inspections – Additional Inspections	\$ 45.00 per visit
❖ Final Inspection of Developments Covering Meter Crocks, Curb Stops and Final Grade	\$ 105.00 per hour
❖ Radio Transmitter Replacement Fee-Damage	\$ 205.00
❖ Yard Sale Permit	\$ 2.00
❖ Zoning Ordinance – Paper Copy	\$ 98.75 plus \$ 10.00 S&H (*)
❖ Zoning Ordinance – CD	\$ 15.00 plus \$ 5.00 S&H (*)
❖ Subdivision Regulations – Paper Copy	\$ 14.00 plus \$ 10.00 S&H (*)
❖ Subdivision Regulations – CD	\$ 15.00 plus \$ 5.00 S&H (*)

(*) Shipping will not be charged if the customer purchases the document in person at the Town Hall.

(**) Non-Profit Charitable Organizations having a 501 (C) (3) status are exempt from these fees.

ADOPTED BY RESOLUTION 2016-06-07 ON JUNE 8, 2016



**MAYOR AND COMMISSIONERS OF
THE TOWN OF NORTH EAST**

RESOLUTION NUMBER 2016-06-08

WHEREAS, Mayor and Commissioners of the Town of North East (the “Town”) desires to participate in the Maryland Local Government Health Cooperative offered by Local Government Insurance Trust to local governments in Maryland pursuant to Insurance Article, §§ 19-602 and 19-603 of the Maryland Code;

WHEREAS, the Town is a “local government” as defined in Insurance Article, § 19-603 of the Maryland Code;

WHEREAS, the Town is willing to make a two-year commitment to participate in the cooperative and, pursuant to and in accordance with Insurance Article, § 19-603 of the Maryland Code, to pledge its full faith and credit and unlimited taxing power to the Town’s payment obligations to the cooperative;

WHEREAS, Insurance Article, § 19-603 of the Maryland Code authorizes the Town to (i) enter into a funding agreement in connection with the cooperative, (ii) determine by resolution the provisions, terms, conditions, and duration of the funding agreement, and (iii) undertake a payment obligation in the funding agreement without regard to any limitations contained in its charter or other applicable public local law or public general law that otherwise would apply and without complying with any procedures contained in its charter or other applicable public local or public general law that otherwise would be required;

WHEREAS, the Town understands and acknowledges that the health benefit plan adopted by the Town in connection with the cooperative is a self-funded plan;

WHEREAS, the Town understands, and agrees to, all terms and conditions of participation in the cooperative; and

WHEREAS, the Town may not be assessed for any funding deficit in the cooperative and is not obligated to fund the cooperative except to the extent set forth in the funding agreement approved by this Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COMMISSIONERS OF THE TOWN OF NORTH EAST AS FOLLOWS:

1. The Mayor and Commissioners of the Town of North East hereby authorize and approve the Town’s participation in the Maryland Local Government Health Cooperative (the “Cooperative”) offered by Local Government Insurance Trust (“LGIT”) to local governments in Maryland and acknowledges and accepts the terms and conditions established by LGIT for participation in the Cooperative.

2. The Mayor and Commissioners hereby approve, and authorize the execution and delivery of, the Member Funding Agreement between the Town and LGIT (the "Agreement") in the form set forth in Exhibit A to this Resolution.

3. Pursuant to Insurance Article, § 19-603(c)(1) of the Maryland Code, a payment obligation in the Agreement is a general obligation of the Town to which the Town's full faith and credit and unlimited taxing power are pledged and is not subject to annual appropriation by the Town.

4. The Mayor and Commissioners hereby authorize, empower, and direct the appropriate officers and employees of the Town to execute and deliver the Agreement and to take all other actions necessary and appropriate to effect the Town's participation in the Cooperative in accordance with the terms and conditions set forth in the Agreement.

5. This Resolution shall take effect immediately upon its adoption by the Mayor and Commissioners.

MAYOR AND COMMISSIONERS OF
THE TOWN OF NORTH EAST

Melissa Cook-MacKenzie
Attested By: Melissa Cook-MacKenzie
Town Administrator

Robert F. McKnight
Robert F. McKnight, Mayor

Eric B. Braley
Eric B. Braley, Commissioner

June 8, 2016
Date Passed

Hilary A. Crothers-Moore
Hilary A. Crothers-Moore, Commissioner

Michael Kline
Michael Kline, Commissioner

Paul A. Stark
Paul A. Stark, Commissioner