

**MAYOR AND COMMISSIONERS**  
**TOWN OF NORTH EAST**  
**106 S. MAIN STREET**  
**NORTH EAST, MARYLAND 21901**

**March 8, 2017**

The Town Meeting was called to order by Mayor Robert F. McKnight at 7:00 P.M. Present were Commissioners Michael Kline and Hilary Crothers-Moore. Also present were Police Chief Darrell Hamilton, Maintenance Supervisor Phillip Meekins, Director of Finance and Administration Ken Natale and Head Clerk Stephanie Racine-Dean. Absent from the meeting, Town Administrator Melissa B. Cook-MacKenzie, Commissioners Eric Braley and Paul Stark.

The Pledge of Allegiance was recited and a moment of silence was observed.

**-APPROVAL OF MINUTES-**

A motion to approve the minutes of February 22, 2017 was made by Commissioner Kline, seconded by Commissioner Crothers-Moore and approved by all.

**-GUESTS-**

None.

**-PUBLIC COMMENT-**

None.

**-INTRODUCTION OF ORDINANCES-**

None.

**-ADOPTION OF RESOLUTION AND ORDINANCES-**

None.

**-REPORTS-**

Mayor McKnight

Mayor McKnight reported he attended a meeting with Chesapeake Utilities Friday, March 3 2017 to discuss the gas lines that will be placed along Route 40. Their goal is to have Rogers Road, off Route 272 gas lines in place by late 2017 or early 2018. The Natural Gas line will run to Principio Park in Perryville, Maryland.

Mayor McKnight reported he attended a meeting with the Cordish Group and Kaye Valley a developer which is currently the owner of North East Commons. Each discussed the future of the two properties and how to make their partnership better.

Mayor McKnight reported he attended a Cecil Leadership Institute Thursday, March 2, 2017 with the Mayors of Cecil County.

Mayor McKnight reported he attended a meeting with USDA representatives in regards to financing and funding that is available to the Town of North East and other municipalities. They have very interesting opportunities and rates for the town.

Commissioner Crothers-Moore

None.

Commissioner Kline

Commissioner Kline reported he attended a meeting Wednesday, March 8, 2017 with Arcadis, a consulting firm in regards to the Town's pending MS4 Permit.

Director of Finance and Administration, Ken Natale

Mr. Natale reported he attended a meeting Wednesday, March 8, 2017 with Arcadis, a consulting firm, in regards to the Town's pending MS4 Permit. Mr. Robert Ryall, who was a previous representative with Willdan is now a representative with Arcadis. Mr. Ryall along with an Arcadis Engineer gave a presentation in regards to previous projects the firm has done for MS4 Permits. Mr. Natale requested a scope of work and a cost estimate for the Board to review which will then be used to apply for a USDA Grant.

Mr. Natale reported he attended a meeting in Rising Sun, Maryland with Maintenance Supervisor Phillip Meekins and other municipalizes in the county in regards to the MS4 Permit.

**-UNFINISHED BUSINESS-**

None.

**-NEW BUSINESS-**

Mayor McKnight

Mayor McKnight presented to the board a Letter of Intent for the Acquisition of Cecil Woods Water Treatment Facilities. Mayor McKnight did have discussions with Commissioner Barley and Commissioner Stark in regards the purchase of the water system and both are in favor of the transaction.

A motion to approve the Acquisition of Cecil Woods Water Treatment Facilities was made by Commissioner Kline, seconded by Commissioner Crothers-Moore and approved by all.

Director of Finance and Administration

Mr. Natale recommended the Board award the residential curbside refuse and recycling collection contract to Republic Services for a five year term.. Mrs. Cook-MacKenzie and the Town Attorney both concurred with recommendation.

A motion to approve the Bid Award Residential Refuse & Recycling Collections was made by Commissioner Crothers-Moore, seconded by Commissioner Kline and approved by all.

**-MISCELLANEOUS-**

Maintenance Supervisor Phillip Meekins advised he attended two additional MS4 Meetings one at the Backwater Treatment Plant with the Maryland Department of Environment and fifty additional Municipalities. Mr. Meekins stressed the full scope of the MS4 Permit will not be available until the end of September of this year.

**-APPROPRIATIONS-**

A motion to approve Purchase Order 030817-001 Elkton Tile and Carpet amount of \$15,834.73 for the North East Town Hall Flooring was made by Commissioner Crothers-Moore, seconded by Commissioner Kline and approved by all.

A motion to approve the invoices presented for payment was made by Commissioner Kline, seconded by Commissioner Crothers-Moore and approved by all.

**-BUSINESS FROM THE FLOOR-**

Raymond Glassford, 4 North Main Street North East, Maryland expressed his concern in regards to the property next door to him at 2 North Main Street which is owned by Mr. Pat Doordan and the business located in the back of his property, Stop and Go. Mr. Glassford is upset about the trash and drug paraphernalia that is located next door.

**-ADJOURNMENT-**

With there being no further business to discuss, a motion to adjourn was made by Commissioner Kline, seconded by Commissioner Crothers-Moore and approved by all. The meeting adjourned at 7:23 P.M.

Attest:

Respectfully submitted,

---

Robert F. McKnight, Mayor

---

Stephanie Racine-Dean, Head Clerk