

**MAYOR AND COMMISSIONERS
TOWN OF NORTH EAST
106 S. MAIN STREET
NORTH EAST, MARYLAND 21901**

Workshop Meeting – August 23, 2017

Mayor McKnight called the Street Sign Project Workshop to order at 6:05 P.M. Present were Commissioners Hilary A. Crothers-Moore, Michael Kline and Paul A. Stark, Town Administrator Melissa B. Cook-Mac Kenzie, Maintenance Supervisor Phillip Meekins, Director of Finance and Administration Kendrick Natale and Town Clerk Stephanie Racine-Dean. Also in attendance was the Town Engineer, Stephen Nolan, P.E. CNA, LLC. Commissioner Eric Braley was absent from the workshop.

Town Administrator, Melissa Cook gave opening comments with a summary of all streets and intersections that are included in the Street Sign Replacement Project. The primary purpose of the workshop was to discuss the style of the signposts, the areas the Board wants the decorative post and options for bidding the project.

The Board agreed to have decorative posts on Main Street from Russell Street to Cherry Street. The style will match the existing pedestrian light posts in as far as possible. The remaining signs will installed on black wooden 4x4 or 6x6 post with a decorative cap.

The Board instructed the Town engineer to prepare the Bid Package to have the Town purchase the signs and hardware with the contractor installing AND with the contractor supplying the signs and hardware and performing the installation.

With there being no further questions or discussion, the workshop ended at 6:24 p.m.

Attest:

Respectfully submitted,

Robert F. McKnight
Mayor

Stephanie Racine-Dean
Town Clerk