

**MAYOR AND COMMISSIONERS  
TOWN OF NORTH EAST  
106 S. MAIN STREET  
NORTH EAST, MARYLAND 21901**

March 11, 2015

The Town Meeting was called to order by Mayor Robert F. McKnight at 7:00 PM. Present were Commissioners Kena L. Koch, Paul Stark, Hilary A. Crothers-Moore, Chief Darrell Hamilton, Maintenance Supervisor Phillip Meekins, Director of Finance and Administration Ken Natale and Head Clerk Stephanie Racine-Dean.

The Pledge of Allegiance was recited.

**-APPROVAL OF MINUTES-**

A motion to approve the minutes of February 25, 2015 was made by Commissioner Koch, seconded by Commissioner Stark, and approved by all.

**-GUESTS-**

None.

**-PUBLIC COMMENT-**

None.

**-INTRODUCTION OF ORDINANCES-**

None.

**-ADOPTION OF RESOLUTION AND ORDINANCES-**

None.

**-REPORTS-**

Town Board Approved Minutes March 25, 2015

Mayor McKnight

Mayor McKnight met with County Councilor Mr. Alan McCarthy and Representatives from the Town of North East, Perryville and Elkton, also present was the Artesian Water Company to talk about moving ahead with the Infrastructure Plan for Cecil County.

Commissioner Kena L. Koch

None.

Commissioner Paul Stark

Commissioner Stark entered into the record the February 2015 Crime and Traffic breakdown for the North East Police Department.

Commissioner Hilary A. Crothers-Moore

None.

Director Natale

Director Natale reported on the financial statements for the General Fund and the Water Fund as of January 31, 2015. There is overall positive variance in both funds.

Public Safety reported positive variance in the General Fund, due to actual salaries coming in under the projected amounts for this time frame.

Water Fund is showing a positive variance, this is due to the water meter replacement project. Moving more slowly than anticipated. This is a positive variance will eliminated as the project is completed.

**-MISCELLANEOUS-**

None.

**-UNFINISHED BUSINESS-**

Residents of Wallace Avenue Update from Staff

**North East Chief of police Report/Update –**

Chief Hamilton of the North East Police Department reported that his officers are still performing patrols of all Wallace Avenue. Chief Hamilton also reported additional North East Police Officers are patrolling the vacant property and ensuring they remain secure.

**North East Maintenance Department Report/Update –**

None.

**-NEW BUSINESS-**

Water Allocation Request: Eleven Willow Court, Inc. c/o King Patel 101 Holiday Plaza, North East Maryland 21901

GPD / 953.8 Expansion of the Holiday Inn Express Additional 12 rooms Tax Map 25, Parcel 739,741. C N A, has recommended approval for water allocation at 101 Holiday Plaza was made by Commissioner Stark, seconded by Commissioner Crothers-Moore and approved by all.

Cecil County Water and Sewer Plan - Utility Infrastructure Committee Working Concept Plan

Mayor McKnight reported on the behalf of the Town of Elkton, Town of North East and the Town of Perryville has met several times to put together a working concept plan. This document has been drafted in an effort to move forward with a Cecil County Water and Sewer Infrastructure Committee in the Route 40 Growth Corridor, as directed by the County Council of Cecil County. Mayor McKnight is requesting review of this concept document by the Board Members.

Personnel Item – Mayor McKnight

After hearing the recommendation of the Town Administrator and the Police Chief Commissioner Stark made a motion to promote Master Patrolman Annette Goodyear to Corporal effective immediately. Commissioner Koch seconded the motion. The motion was approved by all.

**-MISCELLANEOUS-**

Maintenance Supervisor

Mr. Phillip Meekins reported two Town of North East Police Department patrol vehicles and a 1999 Ford truck from the Town of North East Maintenance Department will be transported to Richie Brothers for auction on March 19, 2015.

**-APPROPRIATIONS-**

A motion to approve Purchase Order No. 10617 to Cecil County Department of Emergency Services in the amount of \$35,196.00 for Yearly Communication Fees for the North East Police Department Radios was made by Commissioner Koch, seconded by Commissioner Stark, and approved by all.

A motion to approve Purchase Order No. 10705 Venable, LLP in the amount of \$35,789.60 for the December and January Water Area Dispute was made by Commissioner Crothers-Moore, seconded by Commissioner Koch and approved by all.

A motion to approve Purchase Order No. 10957 Vanguard Utility Service, Inc. in the amount of \$420,440.53 for the second installment of the Water Meter Project was made by Commissioner Crothers-Moore, seconded by Commissioner Stark and approved by all.

A motion to approve Purchase Order No. 10959 Entech Engineering in the amount of \$8,563.09 for the Meter Replacement Project was made by Commissioner Koch, seconded by Commissioner Stark and approved by all.

A motion to approve the invoices presented tonight for payment was made by Commissioner Crothers-Moore, seconded by Commissioner Koch and approved by all.

**-BUSINESS FROM THE FLOOR-**

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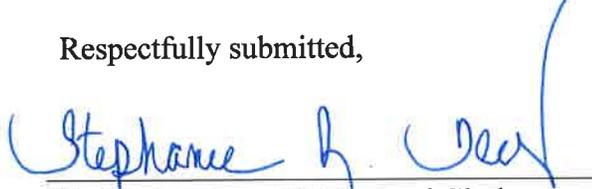
**-ADJOURNMENT-**

With there being no further business to discuss, a motion to adjourn was made by Commissioner Crothers-Moore, seconded by Commissioner Stark and approved by all. The meeting ended at 7:14 PM.

Attest:

Respectfully submitted,

  
Robert F. McKnight, Mayor

  
Stephanie Racine-Dean, Head Clerk