

**MAYOR AND COMMISSIONERS
TOWN OF NORTH EAST
106 S. MAIN STREET
NORTH EAST, MARYLAND 21901**

March 25, 2015

The Town Meeting was called to order by Mayor Robert F. McKnight at 7:00 PM. Present were Commissioners Kena L. Koch, Paul Stark, Hilary A. Crothers-Moore, Chief Darrell Hamilton, Maintenance Supervisor Phillip Meekins, Town Administrator Melissa B. Cook-Mac Kenzie, Director of Finance and Administration Ken Natale and Head Clerk Stephanie Racine-Dean.

The Pledge of Allegiance was recited.

-APPROVAL OF MINUTES-

A motion to approve the minutes of March 11, 2015 was made by Commissioner Koch, seconded by Commissioner Stark, and approved by all.

-GUESTS-

Jodi Shivery, Environmental Matters-Presentation of Town planting projects in 2014

Ms. Shivery presented a detailed presentation in regards the areas throughout the Town of North East that herself and the town's Maintenance Department have done to brighten all areas throughout the town.

Representative from State Highway Administration, "272 Bridge Repair"

Mr. Edward G. Stein III, District 2 Area Engineer from the Maryland Department of Transportation, introduce himself along with his Office Assistant Angela Hines. Mr. Tony Kulesza will be the job Supervisor for the Night Crew and Mr. Richmond Vernon will be the job Supervisor for the Day Crew. Mr. Stein advised due to the Route 272 Bridge closure in North East, they are moving quickly to resolve the structural issues and hope to have lanes partially opened into the Town of North East once all repairs are done. Mayor McKnight said, we have worked with SHA on other projects. We understand that it does get challenging due to the daily challenges.

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Michael Benjamin, resident of The Town of North East

Mr. Michael Benjamin proposed other arrangements for the traffic flow on Mechanics Valley Road, Cecil Avenue and Cemetery Road. Mayor McKnight along with Mr. Edward G. Stein III from the Maryland Department of Transportation did advise of the proposed traffic light that will be in place at this location.

Randy Moore, Cystic Fibrosis Cruise for a Cure Car Show

Mr. Moore requested to add more events to this year's, September 26, 2015 Car Show. This will be the Fourth Annual Cystic Fibrosis Cruise for a Cure Benefit Car Show. One hundred percent of the money raised will be donated to the Cystic Fibrosis Foundation for research. Mr. Moore is requesting to add a flea market and also a craft show. Town Administrator Mrs. Cook-Mac Kenzie told Mr. Moore this would not be an issue and the Town of North East would supply a plot for the North East Community Park for the setup of the vendors.

-PUBLIC COMMENT-

None.

-INTRODUCTION OF ORDINANCES-

Ordinance 2015-03: Article 5. District Regulations Part 1 – Zoning Districts; Section 5-13 “FPM” Flood Plain Management Regulations

Repealing the current, July 8, 2013 Flood Plain Management regulations (tidal) in their entirety and adopting the revised Maryland Model Floodplain Management Ordinance. The Model Ordinance establishes and delineates the Floodplain within The Town of North East; provides General Provisions, provides Flood Zones; Definitions, Administration, Requirements in all Flood Hazard areas and Flood Hazard Areas; outlines Requirements for a Variance; for Enforcement; provides for Subsequent Amendments and provides for the effective date of the Ordinances.

-ADOPTION OF RESOLUTION AND ORDINANCES-

None.

DEEDS OF CONVEYANCE:

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Montgomery Brothers, Bedrock Two, LC, Grantor

A motion to approve Montgomery Brothers, Bedrock Two, LLC to North East Business Center as presented was made by Commissioner Crothers-Moore, seconded by Commissioner Stark, and approved by all.

State of Maryland to the use of State Highway Administration of the Department of Transportation, Grantee

A motion to approve the deed to the State of Maryland to the use of State Highway Administration of the Department of Transportation for the final approval which was discussed during the September 2014 was made by Commissioner Koch, seconded by Commissioner Stark and approved by all.

-REPORTS-

Ron Carter, Facilities Manager Severn Trent Services:

Mr. Ron Carter gave the monthly water report for the month of February 2015. For the Rolling Mills Water Plant which produced a total of 10,996,300 gallons, this equates to 392,725 gallons per day. The average raw water turbidity has been 9.83 NTU. The maximum daily finished water turbidity has averaged .05 NTU, with low and high values of .05 NTU and .18 NTU, respectively. The finished water turbidity has been equal to or less than .30 NTU 100 percent of the time.

The average finished water chlorine residual has been 1.86 mg/L, while the low and high values of finished water chlorine residual have been .80 mg/L and 2.20 mg/L, respectively.

Mr. Ron Carter gave the monthly water report for the month of February 2015. This report was for the Leslie Water Plant which produced a total of 6,379,200 gallons, this equates to 227,829 gallons per day. The average raw water turbidity has been 5.64 NTU. The maximum daily finished water turbidity has averaged .10 NTU with low and high values of .07 NTU and .16 NTU, respectively. The finished water turbidity has been equal or less than .30 NTU, 100 percent of the time.

The average finished water chlorine residual has been 1.79 mg/L, while the low and high values of finished water chlorine residual have been 1.38 mg/L and 2.13 mg/L, respectively.

Mayor McKnight

None.

Commissioner Kena L. Koch

None.

Commissioner Paul Stark

None.

Commissioner Hilary A. Crothers-Moore

Commissioner Crothers-Moore attended the North East Chamber of Commerce meeting on March 21, 2015 at Woody's Restaurant.

Director Ken Natale

Director Natale reported that he and Director of Planning and Zoning Betsy Vennell met with Cecil Transit on Friday March 20, 2015 to discuss an alternative to the Route 272 Bridge closure in North East. The Town of North East is offering passes to the residents in town and reduced price tickets to residents that are located out of the cooperate limit.

Town Administrator Melissa B. Cook-Mac Kenzie

Town Administrator reported the meter project is moving forward however Vanguard is temporally off the job site and will return of April 8, 2015. The Town Administrator reported that Vanguard has not scheduled the relocation of meters from the inside to the outside with the Mahogany Drive residence in Timberbrook.

Town Administrator Cook-Mac Kenzie also reported the storm drain project is almost complete. The area on Third Street is finished along with Duck Harbour. There is an area on Irishtown Road and Duck Harbour that the town is communicating with the County in regards to helping with the improvements. This area is impacting the town residents but this is a County road.

Town Administrator Melissa B. Cook-Mac Kenzie also reported the street and sidewalk project is being started in the Timberbrook Community and will continue south throughout the entire project. Melissa B. Cook-Mac Kenzie also reported the water line project is moving ahead of schedule.

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-MISCELLANEOUS-

None.

-UNFINISHED BUSINESS-

Residents of Wallace Avenue Update from Staff

North East Chief of police Report/Update –

Chief Hamilton of the North East Police Department reported that his officers are still performing patrols of all Wallace Avenue. Chief Hamilton also reported additional North East Police Officers are patrolling the vacant property and ensuring they remain secure.

North East Maintenance Department Report/Update –

None.

North East Planning and Zoning Report/Update-

Director of Planning and Zoning Betsy Vennell on February 9, 2015 sent a final notice to the owner of property, Novo Realty, that the next inspection will be February 17, 2015. And citations will be reissued and re-inspected if the debris is still there. The Director of Planning and Zoning reported that all violations that were issued to the owner of property has been cleared.

New County and Town Water Proposal

Mayor McKnight reported the Towns of Elkton, North East and the Perryville has met several times to put together a working concept plan. This document has been drafted in an effort to move forward with a Cecil County Water and Sewer Infrastructure Committee in the Route 40 Growth Corridor, as directed by the County Council of Cecil County. Mayor McKnight requested review of this concept document by the Board Members. A motion to approve was made by Commissioner Crothers-Moore seconded by Commissioner Koch and approved by all.

Chesapeake Ridge Apartments – Requesting to extend Irrigation Well Agreement

This agreement was signed August 8, 2008, “The First Amendment to the Water Service Agreement between Chesapeake Ridge LLC and the Mayor and Commissioners of the Town of North East. This agreement was to utilize an irrigation well, for the “sole and

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limited purpose of irrigation during construction for a period not to exceed five years". Mr. Anatoly Smolkin, Attorney for Chesapeake Ridge Apartments asked for an extension of this agreement to continue use of the well for irrigation purposes only. Mr. Anatoly Smolkin said the underground well has not been used in two years and the current owner is requesting for the approval from the Board to extend the initial agreement. Commissioner Crothers-Moore and Commissioner Koch declined approval of the extension and asked for the well to be abandon. Mayor McKnight gave Chesapeake Ridge LLC four weeks to decide if they want to tie into the Town of North East's Water System.

-NEW BUSINESS-

North East Town Park Landscape Plan – Amendment

The Town Administrator requested for this to be discussed at the next town meeting on April 8, 2015.

Quarterly MML Dinner - April 16, 2015

The Maryland Municipal League Dinner is being hosted by The Town of Port Deposit on April 16, 2015. Mayor McKnight will be attending the dinner.

-MISCELLANEOUS-

Lightening the Town of North East Blue - for the Month of April

North East Maintenance Supervisor Phillip Meekins requested for the Town of North East to participate in lighting the town blue, in support of "Autism Awareness".

-APPROPRIATIONS-

A motion to approve Purchase Order No. 10989 to Civil Utilities in the amount of \$32,475.00 for the Storm Drain Repair Project was made by Commissioner Koch, seconded by Commissioner Stark, and approved by all.

A motion to approve Purchase Order No. 10991 Utility Service Co., INC in the amount of \$13,000.00 for the Chemical Cleaning and Washing Out the Clear Well in April 2014

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was made by Commissioner Crothers-Moore, seconded by Commissioner Stark and approved by all.

A motion to approve Purchase Order No. 10981 Entech Engineering in the amount of \$5,194.29 for the February Engineering Fees related to the Water Meter Replacement Project was made by Commissioner Koch, seconded by Commissioner Crothers-Moore and approved by all.

A motion to approve the invoices presented tonight for payment was made by Commissioner Crothers-Moore, seconded by Commissioner Stark and approved by all.

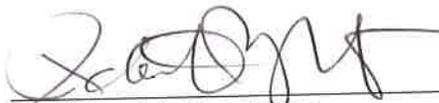
-BUSINESS FROM THE FLOOR-

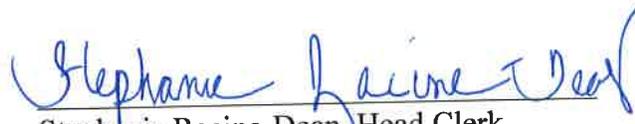
-ADJOURNMENT-

With there being no further business to discuss, a motion to adjourn was made by Commissioner Koch, seconded by Commissioner Koch and approved by all. The meeting ended at 8:20 PM.

Attest:

Respectfully submitted,


Robert F. McKnight, Mayor


Stephanie Racine-Dean, Head Clerk