

**MAYOR AND COMMISSIONERS  
TOWN OF NORTH EAST  
106 S. MAIN STREET  
NORTH EAST, MARYLAND 21901**

July 8, 2015

The Town Meeting was called to order by Mayor Robert F. McKnight at 7:00 PM. Present were Commissioners Paul Stark, Hilary Crothers Moore and Eric Braley. Also present were Police Chief Darrell Hamilton, Maintenance Supervisor Phillip Meekins, Director of Finance and Administration Ken Natale, Town Administrator Melissa B. Cook-Mac Kenzie and Head Clerk Stephanie Racine-Dean.

The Pledge of Allegiance was recited.

**-APPROVAL OF MINUTES-**

A motion to approve the minutes of June 24, 2015 was made by Commissioner Braley, seconded by Commissioner Stark.

**-GUESTS-**

**Kelly Benson – Two Phases of Kayak Rentals at North East Town Park**

Mr. Benson - Bay Venture Outfitters requested permission to run a kayak rental business at the North East Town Park Kayak and Canoe launch located behind the Jackson House.

Mayor McKnight directed Mr. Benson to meet with the Planning and Zoning Department to work on regulations before the board approves his request. Mayor McKnight, along with Commissioners Braley, Stark and Crothers-Moore agreed that Mr. Benson could have sixty days to operate a modified version of his business at the park. He will be able to park your vehicle and trailer in the lot by the Upper Bay Museum in spaces designated for over-sized vehicles under no circumstances he is to park at the launch or in the lot by the playground and no monetary transactions may take place at the park.

Mr. Benson is to transact all business at 15 North Main Street and is only allowed to load and unload kayaks at the park once reservations have been made.

No motion is required at this time per the Town Administrator, Melissa B. Cook-Mac Kenzie.

**-PUBLIC COMMENT-**

David Pease - 130 South Main Street, North East spoke in regards to Mr. Benson business at the North East Community Park, Bay Venture Outfitters. Mr. Pease is concerned that the public would think they are entitled to start their own businesses, like Mr. Benson in regards to renting Kayaks and Canoes. Mr. Pease expressed he is not in favor of this activity in the North East Community Park.

James Wetterroth - 108 Wallace Avenue, North East spoke in regards to Mr. Benson's request. Mr. Wetterroth stated St. Mary Anne's Episcopal Church located on Church Point Road would be an excellent area for Kayak and Canoe rentals.

Casey Warrington 2 Lexington Court, North East wanted to commend Mr. Benson in regards to the effort in bringing more activity to the Town of North East.

Christine McDevitt 8 South Mauldin Avenue, North East spoke in favor of the Kayak and Canoe rentals. Ms. McDevitt is a business owner of North East Chocolates located at 24 South Main St, North East.

Hudson Benson 88 Green Meadow Drive Elkton, Maryland spoke in favor of Kelly Benson's endeavor.

**ADOPTION OF RESOLUTION AND ORDINANCES-**

1. Ordinance No. 2015-05-01 Amendment to Code of Ordinances of the Town of North East – Chapter 5. Security and Protection; Article 2. Structures, Dwelling and Private Property; Section 5-202. Definition of Nuisance

Mayor McKnight advised there is no action to be taken this evening on Ordinance No. 2015-05-01. Discussion will not take place until The Director of Planning and Zoning, Betsy Vennell, gives additional feedback on the proposal. The next Ordinance discussion will take place at the Board Meeting scheduled for Wednesday August 12, 2015.

Ms. Robin Crothers, 77 Warburton Road Elkton entered into the record dated July 1, 2015 a letter in regards to proposed changes to the Safety and Health Ordinance 5-202. Restricting a property owner rights/privileges to their own personal property.

**REPORTS-**

**Mayor Robert McKnight**

Mayor McKnight reported he attended the Maryland Municipal League Convention. Mayor McKnight was inducted into the Maryland Municipal League Hall of Fame Induction.

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Mayor McKnight reported he attended the Salute to Cecil County Veterans on Friday July 3, 2015 at North East Community Park.

Commissioner Paul Stark

Commissioner Stark reported he attended the Grand Opening of the Riverwoods at North East Apartments on Tuesday June 30, 2015 in place of Mayor McKnight.

Commissioner Stark reported he attended the Salute to Cecil County Veterans on Friday July 3, 2015 at North East Community Park.

Commissioner Hilary Crothers-Moore

Commissioner Crothers-Moore reported she attended the Salute to Cecil County Veterans on Friday July 3, 2015 at North East Community Park.

Commissioner Braley

None.

Director of Finance and Administration, Ken Natale

Mr. Natale reported Senses Technicians were on site, Tuesday July 7, 2015 and July 8, 2015. The Technicians worked on data validation in the system. Mr. Natale stated LB Water did collect meter readings for June 30, 2015 quarter.

Mr. Natale reported there will be training on Senses, August 18, 2015 thru August 20, 2015. Mr. Natale reported that the water meter replacement project is coming along and the September 2015 billing should be totally electronic.

Town Administrator

None.

**-UNFINISHED BUSINESS-**

Town of North East Rehabilitation – Portion of Mahogany Drive Parking Rehabilitation Report/Proposal

Mrs. Cook-Mac Kenzie requested Mayor McKnight and the Commissioners tour the Timberbrook Community along Mahogany Drive where most of the extensive

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work needs to be done. Mrs. Cook-Mac Kenzie suggested this at the last Board Meeting on Wednesday June 24, 2015.

Steve Nolan - C N A Engineer introduced the Cost Estimates for Thomas Avenue Road Repairs along with Mahogany Drive.

Commissioner Stark made a motion to approve Portion of Mahogany Drive parking Rehabilitation Report/Proposal Commissioner Crothers-Moore seconded the motion. The motion was approved by all.

Agreement with the Town of North East and B.A.S.S., LLC

Town Administrator Melissa B. Cook-Mac Kenzie reported she is introduced this information, at the last board meeting on Wednesday June 24, 2015 for review. Mrs. Cook-Mac Kenzie requested approval of the Agreement with the Town of North East and B.A.S.S., LLC.

A motion to approve the agreement was made by Commissioner Braley, seconded by Commissioner Stark and approved by all

**-NEW BUSINESS-**

Director of Finance and Administration, Ken Natale

Mr. Natale reported that Mr. Ron Carter, the Water Plant Supervisor has been asked to check into the purchase of 3 used vehicles by July 1, 2015. Mr. Natale stated there has been one new Ford Extended Cab Truck located at Ramsey Ford for the state bid price of \$25,724.00. Mr. Natale is requesting to purchase the truck as an emergency purchase. Mr. Natale also stated there has been two used trucks located at Jackson Station Used Cars located in Perryville. With the help of The Maintenance Department, they advised both vehicles are able to function and this would place the vehicles under budget of \$50,000.00. This would place all three trucks at \$45,000.00. That would leave \$5,000.00 for additional costs of the vehicles.

A motion to approve the purchase of three vehicles not exceeding the amount \$45,000.00 a motion to approve made by Commissioner Crothers-Moore, seconded by Commissioner Stark and approved by all.

**-MISCELLANEOUS-**

None.

**-APPROPRIATIONS-**

A motion to approve Purchase Order No. 12702 Northern Data Systems, in the amount of \$6,996.00 for the Annual Northern Data Maintenance a motion to approve made by Commissioner Braley, seconded by Commissioner Crothers-Moore and approved by all.

A motion to approve Purchase Order No. 11502 to C N A, in the amount of \$25,952.00 for Engineering, Park Revetment, Razor Strap Road Culvert and Updated Distribution Maps a motion to approve made by Commissioner Stark, seconded by Commissioner Braley and approved by all.

A motion to approve the invoices presented tonight for payment was made by Commissioner Crothers-Moore, seconded by Commissioner Braley and approved by all.

**-BUSINESS FROM THE FLOOR-**

Keith Moore - 20 Rolling Mill Road North East, wanted to express his gratitude in regards to the street and sidewalk project.

David Pease - 130 South Main Street, North East spoke in regards to The Salute to the Cecil County Veterans. Mr. Pease expressed his extreme disappointment with the Laser Light Show and requested for fireworks to return next year. Mayor McKnight advised Mr. Pease he needs to contact The Salute to the Cecil County Veterans, Inc. who is responsible for the event. The July 3<sup>rd</sup> event is not a town event.

**-ADJOURNMENT-**

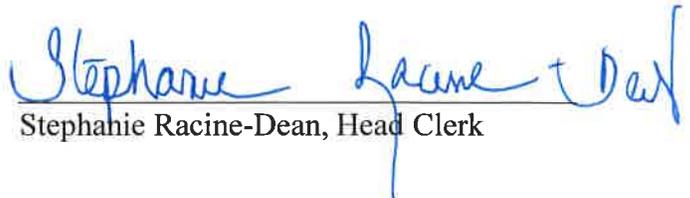
With there being no further business to discuss, a motion to adjourn was made by Commissioner Braley, seconded by Commissioner Crothers-Moore, and approved by all. The meeting adjourned at 8:05 P.M.

Attest:



Robert F. McKnight, Mayor

Respectfully submitted,



Stephanie Racine-Dean, Head Clerk