

**Mayor and Commissioners  
Of the Town of North East  
Agenda**

**March 23, 2016**

CALL TO ORDER: 7:00 P.M.

PLEDGE OF ALLEGIANCE:

APPROVAL OF MINUTES:

1. March 9, 2016 – Regular Meeting

PUBLIC HEARING:

GUESTS:

1. Debbie Shears, Weiner Benefits Group – Insurance Update

APPOINTMENTS:

OATH OF OFFICE:

INTRODUCTION OF ORDINANCES:

1. Ordinance 2016-03-01 – Vendors at the North East Community Park

ADOPTION OF RESOLUTIONS AND ORDINANCES:

1. Resolution 2016-02-01 – Records Retention and Disposal Policy

REPORTS:

1. Mayor
2. Superintendent, Water Department
3. Commissioners
4. Director of Finance and Administration
5. Town Administrator

UNFINISHED BUSINESS:

1. Mayor
2. Commissioners
3. Director of Finance and Administration
4. Town Administrator
  - a. Maryland Department of Transportation – Request Letter
  - b. Chesapeake Utilities Franchise Agreement

NEW BUSINESS:

1. Mayor
  - a. Election of Vice Mayor
2. Commissioners
3. Director of Finance and Administration
4. Town Administrator
  - a. Water Allocation Extension Request – Lands of Remle, Inc
  - b. Public Works Agreement Extension Request – St. John Properties, LLC for North East Commerce Center Lot 7b
  - c. Public Works Agreement Extension Request – St. John Properties, LLC for North East Commerce Center Drive and Cul-de-Sac
  - d. Policy and Procedures for Vendors at the North East Community Park – Introduction
  - e. North East Fire Company Tax Credit Request

MISCELLANEOUS

1. Fair Housing Proclamation – April as Fair Housing Month.

APPROPRIATIONS:

1. Purchase Order #03232016-01 – Entech Engineering
2. Purchase Order #03232016-02 – Morgan Dare Contractors
3. Invoices for Payment

BUSINESS FROM THE FLOOR:

ADJOURNMENT:

**ADA NOTICE** – The Mayor and Commissioners are committed to ensuring that individuals with disabilities are able to fully participate in public meetings. Anyone planning to attend a public hearing or public meeting announced by the Mayor and Commissioners, and who wish to receive auxiliary aids, services, or accommodations is invited to contact the Town of North East at least 48 hours in advance by calling 410-287-5801 or through the Maryland Relay Service (1-800-735-2258 TTY/Voice).

Sent via email: Cecil Whig, Cecil Guardian

Sent via fax – The Herald