



## **Town of North East, Maryland Appeals Application - Procedures and Instructions**

The application must be mailed to the Office of Planning and Zoning, P.O. Box 528, North East, Maryland 21901-0528 OR dropped of at the Town Hall, 106 South Main Street:

- ✓ Application
- ✓ Fee for application (non-refundable)
- ✓ Copy of current deed(s) of subject property
- ✓ Sketch of property, if applicable

Acceptance of Application by staff DOES NOT indicate application approval. Incomplete applications will cause delays in processing.

Application Fee ..... \$ **250.00**

Make check payable to: Town of North East

**IF YOU SHOULD HAVE ANY QUESTIONS – PLEASE CONTACT THE OFFICE OF  
PLANNING AND ZONING AT 410-287-5801.**



CASE NUMBER: \_\_\_\_\_

**BOARD OF APPEALS APPLICATION  
P.O. BOX 528 / 106 SOUTH MAIN STREET  
NORTH EAST, MARYLAND 21901-0528  
PHONE 410-287-5801 / FAX 410-287-8267**

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**THIS APPLICATION IS FOR AN APPEAL**

**PART 1. APPLICANT INFORMATION**

Owner \_\_\_\_\_ Representative \_\_\_\_\_

APPLICANT NAME – (PLEASE PRINT CLEARLY – LIST ADDITIONAL NAMES ON PAGE 3): \_\_\_\_\_

APPLICANT ADDRESS: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_ FAX NUMBER: \_\_\_\_\_

**PART 2. PROPERTY INFORMATION**

PROPERTY OWNER NAME – (PLEASE PRINT CLEARLY – LIST ADDITIONAL NAMES ON PAGE 3): \_\_\_\_\_

PROPERTY OWNER ADDRESS: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_ FAX NUMBER: \_\_\_\_\_

LOCATION OF PROPERTY: \_\_\_\_\_ SIDE OF \_\_\_\_\_ (STREET)

PROPERTY ADDRESS: \_\_\_\_\_

TAX MAP # \_\_\_\_\_ BLOCK # \_\_\_\_\_ PARCEL # \_\_\_\_\_

DEED REFERENCE: LIBER \_\_\_\_\_ AND FOLIO \_\_\_\_\_

ZONING CLASSIFICATION: \_\_\_\_\_ ACRES: \_\_\_\_\_

CRITICAL AREA LAND USE DESIGNATION: \_\_\_\_\_

EXISTING USE OF PROPERTY: \_\_\_\_\_

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**PART 3. SUBJECT OF APPEAL**

THIS IS AN APPLICATION TO THE BOARD OF APPEALS FOR AN APPEAL FROM THE FOLLOWING DETERMINATION BY THE ZONING INSPECTOR: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PROVISION OF NORTH EAST ZONING ORDINANCE UNDER WHICH THIS APPLICATION IS SUBMITTED (SECTION AND PARAGRAPH): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PART 4 – JUSTIFICATION FOR AN APPEAL** (ATTACH ADDITIONAL SHEETS IF NECESSARY)

STATE IN DETAIL THE REASONS WHY THIS REQUEST SHOULD BE GRANTED: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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**LIST THE NAMES AND ADDRESSES OF ALL APPLICANTS: ATTACH ADDITIONAL SHEETS IF NECESSARY**

(Please Print Clearly)

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APPLICANT NAME	ADDRESS	PHONE
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APPLICANT NAME	ADDRESS	PHONE
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APPLICANT NAME	ADDRESS	PHONE
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APPLICANT NAME	ADDRESS	PHONE
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APPLICANT NAME	ADDRESS	PHONE
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**LIST THE NAMES AND ADDRESSES OF ALL PROPERTY OWNERS: ATTACH ADDITIONAL SHEETS IF NECESSARY**

(Please Print Clearly)

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OWNER NAME	ADDRESS	PHONE
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OWNER NAME	ADDRESS	PHONE
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OWNER NAME	ADDRESS	PHONE
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OWNER NAME	ADDRESS	PHONE
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OWNER NAME	ADDRESS	PHONE
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