



North East News

WELCOME TO THE TOWN OF NORTH EAST

We hope the following information will be helpful.

Town Hall is located at 106 South Main Street; our mailing address is P.O. Box 528, North East, MD 21901-0528. Our office hours are 8:30 a.m. to 4:30 p.m., Monday thru Friday, except Holidays.

TOWN GOVERNMENT

THE BOARD OF TOWN COMMISSIONERS, ELECTED BY THE VOTERS OF THE TOWN, IS THE GOVERNING BODY OF THE TOWN. THE BOARD CONSISTS OF FIVE (5) ELECTED OFFICIALS (THE MAYOR AND 4 COMMISSION MEMBERS). THE BOARD IS RESPONSIBLE FOR MUNICIPAL POLICIES AND LEGISLATION.

TOWN BOARD MEETINGS

BOARD MEETINGS ARE HELD THE SECOND AND FOURTH WEDNESDAY OF EVERY MONTH AT 7:00 PM IN THE TOWN HALL MEETING ROOM, 106 SOUTH MAIN STREET. ANYONE WISHING TO BE PLACED ON THE AGENDA WILL NEED TO CALL 410-287-5801 BY NOON THE PRECEDING FRIDAY BEFORE EACH TOWN MEETING.

PLANNING COMMISSION

A FIVE-MEMBER BOARD IS RESPONSIBLE FOR LAND USE AND DEVELOPMENT REGULATIONS, ENFORCEMENT OF ZONING, SIGN AND SUBDIVISION ORDINANCES. PLEASE NOTE: NO BUILDING OR OTHER STRUCTURE, (INCLUDING FENCES, DECKS AND SHEDS,) SHALL BE ERRECTED, MOVED, ADDED TO, CHANGED IN USE, OR STRUCTURALLY ALTERED WITHOUT A CONSTRUCTION AUTHORIZATION ISSUED BY THE TOWN ZONING INSPECTOR. SIGN PERMITS MUST BE APPROVED PRIOR TO INSTALLATION.

BOARD OF APPEALS

A FIVE-MEMBER QUASI-JUDICIAL BOARD RESPONSIBLE FOR HEARING AND DECIDING APPEALS WHERE IT IS ALLEGED THERE IS AN ERROR IN THE ENFORCEMENT OF THE ZONING ORDINANCE, TO HEAR AND DECIDE ONLY SUCH SPECIAL EXCEPTIONS AS THE BOARD IS SPECIFICALLY AUTHORIZED TO PASS, TO HEAR AND DECIDE REQUESTS FOR VARIANCES.

ETHICS COMMISSION

A THREE-MEMBER BOARD RESPONSIBLE FOR ADMINISTERING AND ENFORCING THE TOWN'S ETHICS LAWS.

Important Phone Numbers

For Any Emergency Requiring Immediate Police or Fire Department Assistance Dial 911



TOWN HALL

PHONE	410-287-5801
FAX:	410-287-8267
E-MAIL:	office@northeastmd.org
WEBPAGE:	www.northeastmd.org
ELECTION BOARD	410-287-5801
FIRE DEPARTMENT	410-287-2112
MARYLAND STATE POLICE	410-398-8101
CECIL COUNTY SHERIFF AND NON-EMERGENCY DISPATCH FOR NORTH EAST POLICE)	410-996-5500
NORTH EAST BRANCH LIBRARY	410-996-6269
NORTH EAST CHAMBER OF COMMERCE	800-232-4595
NORTH EAST POLICE DEPARTMENT	410-287-5996
PERMITS, PLANNING AND ZONING	410-287-5801
SEWER DEPARTMENT (BILLING)	410-996-5390
SEWER EMERGENCIES DURING OFFICE HOURS AFTER OFFICE HOURS	410-996-5259 410-996-5588
COMCAST CABLE	410-398-7978
WATER - GENERAL INFORMATION	410-287-5801
WATER EMERGENCIES DURING OFFICE HOURS AFTER OFFICE HOURS	410-287-5801 410-287-5996

GARBAGE COLLECTION

THE REGULAR SANITARY GARBAGE COLLECTION IS WEDNESDAY OF EACH WEEK. WHEN THE REGULAR COLLECTION DAY FALLS ON A LEGAL HOLIDAY, THE COLLECTION WILL BE THE FOLLOWING DAY.



ALL GARBAGE, REFUSE AND ASHES FOR COLLECTION BY THE TOWN SHALL BE PLACED IN A METAL OR OTHER SUITABLE CONTAINER EQUIPPED WITH HANDLES SO THAT THEY CAN BE LIFTED OR CARRIED.

GARBAGE AND REFUSE FOR COLLECTION SHALL NOT BE PLACED ON OR NEAR THE CURB MORE THAN 24 HOURS PRIOR TO THE DESIGNATED TIME OF PICKUP.

THE TOWN MAY REQUIRE, AT THE EXPENSE OF THE PROPERTY OWNER, CERTAIN SIZE AND QUANTITIES OF CONTAINERS BASED UPON THE CONTRACTUAL OBLIGATIONS BETWEEN THE TOWN AND PRIVATE CONTRACTORS FOR GARBAGE COLLECTION AND UPON THE RECOMMENDATIONS AND REQUIREMENTS OF SAID INDEPENDENT CONTRACTOR.

BULK COLLECTION

LARGE HOUSEHOLD ITEMS (SUCH AS FURNITURE, APPLIANCES, MATTRESSES, TOYS, ETC) AND YARD WASTE (LEAVES, GRASS AND HEDGE CLIPPINGS) WILL BE ACCEPTED FOR CURBSIDE DISPOSAL ON THE THIRD MONDAY OF EACH MONTH. MATERIAL MUST BE PLACED AT CURBSIDE AND CONTAINED OR BUNDLED IN A MANNER ALLOWING FOR CONVENIENT HANDLING BY THE MAINTENANCE DEPARTMENT PERSONNEL. THERE IS A LIMIT OF 2 TIRES PER PICK-UP AND THE TIRE MUST BE OFF THE RIM. THEY CAN BE PICKED UP ALSO AS A METAL ITEM. METAL ITEMS CAN NOT EXCEED 50 POUNDS PER ITEM. CARPET MUST BE CUT INTO SIZES NOT TO EXCEED 2 FEET x 2 FEET. FURNISHINGS LEFT AS A RESULT OF AN EVICTION OR MOVING OUT WILL NOT BE PICKED UP BY THE TOWN. YOU WILL NEED TO REMOVE THESE ITEMS YOURSELVE OR MAKE ARRANGEMENTS WITH YOUR LANDLORD. IN ADDITION, THE FOLLOWING ITEMS WILL NOT BE ACCEPTED: ANIMAL WASTE, BATTERIES, DEMOLITION/CONSTRUCTION DEBRIS, HAZARDOUS MATERIAL CONTAINERS, TREE LIMBS OVER THREE INCHES, WOOD, LUMBER, PAINT CANS, MOTOR OIL AND ANTIFREEZE. ALSO IF THE THIRD MONDAY IS A LEGAL HOLIDAY COLLECTION WILL BE ON THE THIRD TUESDAY OF THE MONTH. YARD WASTE WILL ALSO BE COLLECTED ON THE FIRST MONDAY OF EACH MONTH. IF THE FIRST MONDAY IS A LEGAL HOLIDAY, COLLECTION WILL BE ON THE FIRST TUESDAY OF THE MONTH. DUE TO THE LARGE AMOUNT OF ITEMS TO BE PICKED UP SOMETIMES IT TAKES 2 DAYS. ITEMS THAT ARE NOT ON THE LIST EACH MONTH WILL NOT BE PICKED UP.

CHRISTMAS TREES WILL BE PICKED UP AFTER CHRISTMAS THRU JANUARY 15TH. IN ORDER TO BE PLACED ON THE PICKUP LIST, PLEASE CONTACT THE TOWN OFFICE AT 410-287-5801 NO LATER THAN THE FRIDAY PRECEDING THE PICK-UP DAY.

STREET SWEEPING

STREET SWEEPING WILL BE CONDUCTED ON THE 4TH THURSDAY OF EACH MONTH BETWEEN THE HOURS OF 6:00 A.M. AND 12:00 NOON (RAIN DATE IS THE 4TH FRIDAY).

RESIDENTS ARE ASKED TO REMOVE THEIR VEHICLES FROM THE STREET DURING THIS TIME.



FLUORIDATION

ON AUGUST 3, 2009 THE TOWN OF NORTH EAST WATER TREATMENT PLANTS BEGAN ADDING FLUORIDE TO THE WATER SYSTEM.



RECYCLING

THE TOWN OF NORTH EAST HIGHLY ENCOURAGE RECYCLING WHICH OCCURS EVERY MONDAY, UNLESS THERE IS A LEGAL HOLIDAY, THE COLLECION WILL BE THE FOLLOWING DAY. CONTAINERS MUST BE PROMINENTLY MARKED WITH A RECYLING LOGO OR THE WORD WRITTEN "RECYLABLES". PLEASE SEE THE ATTACHED NOTICE FROM THE CECIL COUNTY LANDFILL FOR DETAILS.



BOARD OF SUPERVISORS OF ELECTIONS

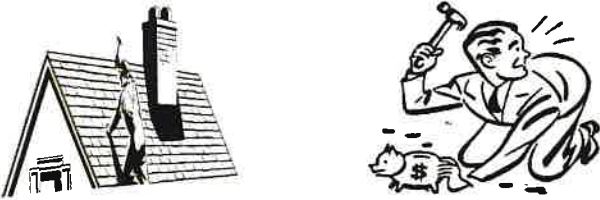
A THREE-MEMBER BOARD IS RESPONSIBLE FOR THE REGISTRATION OF VOTERS, NOMINATIONS AND ALL TOWN ELECTIONS. FOR FURTHER INFORMATION CONCERNING VOTER REGISTRATION AND/OR TOWN ELECTIONS CALL 410-287-5801.

TOWN HOLIDAYS

- | | |
|------------------------|--------------|
| NEW YEARS DAY | JULY FOURTH |
| MARTIN LUTHER KING DAY | LABOR DAY |
| PRESIDENTS DAY | VETERANS DAY |
| GOOD FRIDAY | THANKSGIVING |
| MEMORIAL DAY | CHRISTMAS |

NORTH EAST REVITALIZATION LOANS

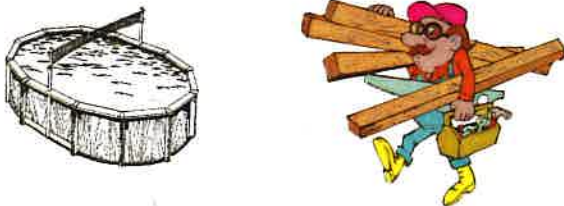
THE TOWN OFFERS THESE LOW INTEREST LOANS TO ASSIST PROPERTY OWNERS IN REVITALIZING THE EXTERIOR OF THEIR PROPERTIES WITHIN THE TOWN LIMITS. THE INTENT OF THIS PROGRAM IS FOR THE BETTERMENT OF THE ENTIRE COMMUNITY. LOAN APPLICATION PACKAGES MAY BE OBTAINED FROM THE TOWN HALL OR BY CALLING 410-287-5801.



CONSTRUCTION AUTHORIZATIONS

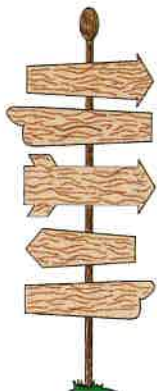


NO BUILDING OR OTHER STRUCTURE, (INCLUDING DECKS, FENCES, SHEDS AND SWIMMING POOLS) SHALL BE ERECTED, MOVED, ADDED TO, CHANGES IN USE, OR STRUCTURALLY ALTERED WITHOUT AN APPROVED CONSTRUCTION AUTHORIZATION.



SIGN PERMITS

SIGN PERMITS MUST BE APPROVED PRIOR TO INSTALLATION.



SNOW REMOVAL POLICY

SIDEWALKS MUST BE SHOVELED WITHIN TEN (10) HOURS AFTER SNOW HAS CEASED FALLING. SNOW MUST BE REMOVED FROM THE ENTIRE LENGTH OF THE SIDEWALK (FROM LOT LINE TO LOT LINE) AT A WIDTH OF AT LEAST THREE FEET. IF YOU RESIDE ON A CORNER LOT, BOTH SIDEWALKS MUST BE SHOVELED.



JUNK VEHICLES



IF YOU SEE A VEHICLE THAT LOOKS LIKE THIS OR IS NOT PROPERLY REGISTERED CALL TOWN HALL - IT SHOULD NOT BE IN YOUR NEIGHBORHOOD.

FOR INFORMATION OR TO REPORT CALL TOWN HALL.

GRASS & WEEDS

- ◆ GRASS AND WEEDS SHOULD NOT EXCEED 10 INCHES
- ◆ DO NOT DISCHARGE GRASS CLIPPINGS INTO THE STREET



YARD SALE PERMITS



BEFORE HAVING YOUR YARD SALE PLEASE CONTACT THE TOWN HALL TO OBTAIN THE PROPER AUTHORIZATION.



VOLUNTEERS NEEDED: NEIGHBORHOOD YOUTH PANEL

Young people in trouble need someone to turn to. Will **YOU** be there? Be a part of the solution to juvenile crime in the community!

The Neighborhood Youth Panel is a community-based program for first time youth offenders that commit misdemeanor offenses. The program is in need of volunteers age 21 or older who wish to be role models and mentors to youth ages 10-17 who need guidance.

For more information please call Dawn M. Rodenbaugh, NYP Coordinator, at (410) 658-0229. (Volunteers should live or work in the North East area, and agree to a free background investigation).

CECIL COUNTY DEPARTMENT OF PUBLIC WORKS

SOLID WASTE MANAGEMENT DIVISION

SINGLE STREAM RECYCLING



Acceptable Materials for Recycling

Paper and Cardboard

- Newspapers and magazines (including all inserts)
- Phone books, catalogs and other mail
- Envelopes (plastic windows are okay)
- **NEW!** Books (including paperbacks, **textbooks** and hardbacks)
- Writing, computer, fax and letterhead paper
- Copy paper (including NCR—No Carbon Required—copy paper)
- Card stock
- **NEW!** Paperboard (such as cereal, **frozen food** and shoe boxes)
- Cardboard (flattened)
- Milk and juice cartons and boxes
- **NEW! Ice cream containers**
- Paper bags
- **NEW! Shredded paper** may be placed in a cardboard box or paper bag (no plastic bags) for recycling.



Metal and Glass

- Aluminum and steel food and beverage cans
- **NEW! Empty aerosol cans (except pesticide, spray paint cans, & chemical aerosols)**
- Aluminum foil
- Aluminum pie pans
- Glass bottles and jars (all colors); **no canning jars**

Plastics

- All plastic bottles and jugs
- Wide-mouth plastic containers (such as butter, cottage cheese, peanut butter, yogurt, mayonnaise, sour cream and whipped topping containers)
- **NEW! Rigid plastics without metal** (such as buckets (**no metal handles**), drinking cups, coolers, plastic drums, five-gallon water bottles, flower pots, small lawn furniture, pallets, clothes hangers; **(pieces must not exceed 3 by 5 feet in size)**)

Non-Acceptable Materials

- Paper or cardboard covered by wax, plastic or food
- Facial tissues, napkins and paper towels
- Scrap metal, pots & pans, propane cylinders
- Ceramics, dishes, cookware, window glass
- Plastic Bags, Styrofoam™, Motor Oil & Antifreeze Containers
- Plastic cutlery (forks, knives, & spoons)
- Bubble Wrap, Plastic electronics & VHS tapes



TO FIND OUT MORE ABOUT RECYCLING CONTACT:

410-996-6275

WWW.CCRECYCLING.ORG

TOWN OF NORTH EAST
P.O. BOX 528
NORTH EAST, MARYLAND 21901
(410) 287-5801
www.northeastmd.org

We hope that you will find the following information regarding your quarterly water bill useful. Please keep this notice for future reference.

APPROXIMATE BILLING PERIOD	APPROXIMATE MAILING DATE	APPROXIMATE DUE DATE
Jan, Feb, Mar	March 31st	April 30th
Apr, May, Jun	June 30 th	July 31st
Jul, Aug, Sep	September 30 th	October 31st
Oct, Nov, Dec	December 31 st	January 31st

Please note the dates used above are approximate and may vary due to weather conditions during meter reading. (If you fail to receive a water bill by the 10th day of the month shown above, please contact our office immediately.)

- **Billing – Payment is due 30 days after the mailing date.** Water bills are mailed to the property owner of record according to the Maryland Department of Assessments and Taxation. It is the responsibility of the property owner to forward water bills and other pertinent information to tenants.

If any bill remains unpaid after 30 days from the date of the bill is sent, it shall be deemed past due. Once a bill is deemed past due the following three fees will apply:

\$16.00 for a shut-off notice
\$45.00 for shutting off water and
\$355.00 for removing or locking a water meter

- **Water Restoration** – Account must be paid in full and payment must be received in the office no later than 2:00 P.M. in order for water to be restored that same day.
- **Town Office Hours** – The Town Office will accept payments Monday through Friday 8:30 A.M. to 4:30 P.M. Payments after office hours may be dropped in the mail slot on the front of the office building. Payments received in the mail slot after 4:30 P.M. will be considered as payment the following business day.
- Payments may be made by credit card over the phone, in person and the town's website, www.northeastmd.org. Payments received after 4:30 P.M. will be considered as payment the following business day.

Returned Checks – A returned check fee of \$30 and any applicable late fees as of the date the check is received in the office will be assessed to the account.